



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

August 24, 2022

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: 2023 Science Education State Course of Study Committee Nominations

In January 2023, the Alabama State Department of Education (ALSDE) will begin working to review and revise the *2015 Alabama Course of Study: Science*. To accomplish this task, a State Course of Study Committee will be appointed.

As required by §16-35-1, *Code of Alabama, 1975*, the Alabama State Board of Education appoints 21 of the 28 members of a State Course of Study Committee, and members serve for one year. The law also states that local boards of education, through superintendents, shall nominate persons qualified to serve on a State Course of Study Committee. Your assistance is requested in the nomination of K-12 educators for consideration of appointment to this committee.

Once appointed, the committee will convene to prepare the 2023 version of the *Alabama Course of Study: Science*. When this work is completed, the Science Education State Course of Study Committee recommends to the Alabama State Board of Education the standards in this content area for Alabama's K-12 public schools.

Membership on the Science Education State Course of Study Committee requires a commitment to attending meetings in Montgomery and collaborating with a diverse group of educational professionals and stakeholders. The ALSDE will reimburse travel and substitute expenses for members of the Science Education Course of Study Committee.

In talking with potential appointees, it may be important to indicate the committee's meeting dates (**Enclosure A**) and the payment of per diem and mileage according to state rates (**Enclosure B**).

Nominations in the following categories are needed for this committee:

**CATEGORIES FOR THE SCIENCE
EDUCATION COURSE OF STUDY COMMITTEE**

1. Elementary Classroom Teachers: Persons currently teaching elementary (Grades K-6) Science Education.
2. Secondary Classroom Teachers: Persons currently teaching secondary (Grades 7-12) Science Education.

Alabama
State Board
of Education

Governor Kay Ivey
President

Jackie Ziegler
District I

Tracie West
District II
President Pro Tem

Stephanie Bell
District III

Yvette M. Richardson, Ed.D.
District IV

Tonya S. Chestnut, Ed.D.
District V

Cynthia McCarty, Ph.D.
District VI

Belinda McRae
District VII

Wayne Reynolds, Ed.D.
District VIII
Vice President

Eric G. Mackey, Ed.D.
Secretary and
Executive Officer

3. Supervisors and/or Administrators: Persons having knowledge of or previous teaching experience in the field of Science Education with overall curriculum responsibility for instruction in this content area, such as elementary principals, secondary principals, supervisors, and/or assistant superintendents of instruction.
4. Special Populations Educators: Persons having knowledge of or previous teaching experience in addressing the needs of special populations.

The fillable PDF Nominations Form to be submitted from your school system may be downloaded at [LEA NOMINATIONS Fillable Form Science Course of Study](#). Once the form is completed, please upload and email it to Mrs. Cathy Jones at cjones01@alsde.edu. For each person nominated, the law also requires that credentials and a summary of qualifications be submitted. Please provide the nominees with the weblink to the *2023 Science Education COS Committee Credentials Form* at <https://forms.office.com/r/CrusvwCE0N> to complete information related to their education and work history. Please ensure that all forms are completed and submitted no later than **September 12, 2022**. Any questions regarding the nomination process may be addressed to Mrs. Jones via email at cjones01@alsde.edu or telephone at (334) 694-4768.

Course of study development involves a commitment of both time and effort; therefore, attendance at all meetings is essential. Proposed meeting dates (**Enclosure A**) are enclosed for your information and for those whom you nominate.

EGM/CJ/SR

Enclosures

cc: Mrs. Angela Martin
Dr. Elisabeth Davis
Mr. Sean J. Stevens
Mrs. Cathy Jones

FY22-2084

**2023 Science State Course of Study
Committees and Task Forces**

PROPOSED MEETING DATES AND LOCATIONS

January 18, 2023	9:00 a.m. – 3:00 p.m.
January 19, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery
February 22, 2023	9:00 a.m. – 3:00 p.m.
February 23, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
March 15, 2023	9:00 a.m. – 3:00 p.m.
March 16, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
April 5, 2023	9:00 a.m. – 3:00 p.m.
April 6, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
May 3, 2023	9:00 a.m. – 3:00 p.m.
May 4, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
June 27, 2023	9:00 a.m. – 3:00 p.m.
June 28, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
July 11, 2023	9:00 a.m. – 3:00 p.m.
July 12, 2023	9:00 a.m. – 3:00 p.m.
July 13, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
August 23, 2023	9:00 a.m. – 3:00 p.m.
August 24, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
September 20, 2023	9:00 a.m. – 3:00 p.m.
September 21, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery or Virtual
October 18, 2023	9:00 a.m. – 3:00 p.m.
October 19, 2023	9:00 a.m. – 3:00 p.m. Gordon Persons Building, Montgomery
November 2023 (TBA)	Board of Education Work Session Gordon Persons Building, Montgomery
December 2023 (TBA)	Board of Education Meeting Gordon Persons Building, Montgomery

SYSTEM NAME _____

**2023 SCIENCE STATE COURSE OF STUDY
COMMITTEE NOMINATIONS FORM**

LOCAL SCHOOL SYSTEM EDUCATORS

ELEMENTARY CLASSROOM TEACHERS*

Persons Currently Teaching Grades K-6 Science

<i>NAME</i>	<i>SCHOOL</i>	<i>GRADE(S)</i>	<i>SUBJECT</i>

SECONDARY CLASSROOM TEACHERS*

Persons Currently Teaching Grades 6-12 Science

<i>NAME</i>	<i>SCHOOL</i>	<i>GRADE(S)</i>	<i>SUBJECT</i>

SUPERVISORS/ADMINISTRATORS

Persons with Knowledge or Previous Teaching Experience in Science or Curriculum Responsibility for Science Education Instruction (Principals, Supervisors, and/or Assistant Superintendents of Instruction)

<i>NAME</i>	<i>SCHOOL/OFFICE NAME</i>	<i>GRADE(S) SUPERVISED</i>

*Nominations for Grade 6 teachers may be included in either category.

The educator(s) listed are nominated for appointment to the 2023 Science State Course of Study Committee.

SUPERINTENDENT NAME _____

****SUPERINTENDENT SIGNATURE** _____ **DATE** _____

**Signature indicates willingness to allow leave time for teachers to attend meetings and to work with the ALSDE to accommodate virtual meeting platform requirements.

NOMINATIONS ARE DUE SEPTEMBER 12, 2022. PLEASE EMAIL THE SIGNED NOMINATIONS TO:

MRS. CATHY JONES
EMAIL cjones01@alsde.edu

PER DIEM AND MILEAGE RATES

<i>IF A PERSON LIVES ...</i>	<i>...In Montgomery</i>	<i>...Within a 100-Mile Radius of Montgomery</i>	<i>...Outside a 100- Mile Radius of Montgomery</i>
PER DIEM FOR 6 TO 12 HOURS	_____	\$12.75	\$12.75
PER DIEM FOR OVER 12 HOURS	_____	\$34.00	\$34.00
PER DIEM FOR OVERNIGHT	_____	_____	\$85.00 (1 night) \$100.00 (2 nights or more)
MILEAGE	<i>Currently \$0.625 per mile for private car mileage from home to the meeting site (according to ALSDE mileage chart)</i>		