



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

October 11, 2022

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

SUBJECT: Updated Alabama Law Enforcement Agency Enrollment/Exclusion Form

The Alabama Law Enforcement Agency (ALEA) has updated the DL1 Enrollment/Exclusion Form to implement Sections 16-28-40 through 16-28-45, *Code of Alabama, 1975*. Please use the updated DL1-93 form that is attached, and it can also be found at [Driver License Forms | Alabama Law Enforcement Agency \(alea.gov\)](http://alea.gov) for any students requesting a learners license. ALEA will no longer accept previous versions of this form.

Additionally, Act 2022-300 provides the term “qualified student” that refers to a student meeting the definition of a “homeless child or youth” as provided by 42 U.S.C. § 11434(a)(2). This Act waives the license fee for all students that fall under this classification.

If you have any questions, please contact Jeremy Seamon by telephone at 334-694-4545 or by email at jseamon@alsde.edu.

EGM/JS/FT

Attachment

cc: High School Principals
Attendance Officers
Chief Attendance Administrators
Driver Education Teachers
Dr. Brandon T. Payne
Mr. Chad Carpenter

FY23-3004

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of Education

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ALABAMA LAW ENFORCEMENT AGENCY

ENROLLMENT / EXCLUSION FORM

To Implement Sections 16-28-40 through 16-28-45, Code of Alabama, 1975

Follow instructions on the back of this form. Print or type all information.

I. APPLICANT*

Driver's License No.: _____ Social Security No.: _____ Sex: _____ Male/Female

Legal Name: _____ Date of Birth: _____ Last First Mi MM/DD/YY

Address: _____ Street City State Zip

11. ENROLLMENT* SCHOOL OR GED OR JOB TRAINING PROGRAM

Name: _____ Check one: [] GED Program (School or in GED or Job Training Program)

Address: _____ [] Job Training Program Street City State Zip [] Secondary School

Telephone No.: _____ Signature: _____

Total Number of Disciplinary Points imposed in school for disciplinary action _____ Title: _____

Enter the actual date of compliance or noncompliance in the blank located to the left of the appropriate statement.

IN COMPLIANCE

NOT IN COMPLIANCE

The applicant: _____ Is enrolled. Date _____ Withdrew due to circumstances beyond his or her control.* Date _____ Has obtained a GED Certificate. Date _____

The applicant: _____ Is not enrolled. Date _____ Has accumulated more than 10 consecutive or 15 cumulative unexcused absences during a single semester. (Only for students enrolled in secondary school) _____ Is not making satisfactory progress. (Only for GED students) Date _____

_____ The applicant was previously reported as being noncompliant. As of this date, the student has complied. Date _____

111. EXCLUSION

Enter the actual date in the blank located to the left of the appropriate statement.

The applicant: _____ Is a parent with the care and custody of a minor or unborn child. Date _____ Is the sole source of transportation for the parent(s). Date _____

Physician/Health Department

Street

City State Zip Phone

Physician's Signature

Enter the beginning date of employment.

The applicant: _____ Is gainfully and substantially employed. Date _____ Place of Employment _____ Street _____ City State Zip Phone _____ Employers Signature _____

*Defined on the back of this form. Revised 03/2019

LEGISLATIVE AUTHORITY

"The Department of Public Safety shall deny a driver's license or a learner's license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state, or any other state, or documentation that the person: (1) is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state approved institution or organization, or has obtained the certificate; (2) is enrolled in a secondary school of this state or any other state; (3) is participating in a job training program approved by the State Superintendent of Education; (4) is gainfully and substantially employed; (5) is a parent with the care and custody of a minor or unborn child; (6) has a physician certify that the parents of the person depend on him or her as their sole source of transportation; or (7) is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter." Ala. Code §16-28-40 (1975)

GENERAL INFORMATION/INSTRUCTIONS

1. Individuals under the age of 19 applying for, renewing, or seeking reinstatement of a driver's license or learner's permit to operate a motor vehicle must present to the area driver's license examiner a diploma or other certificate of graduation, a GED Certificate, or an Enrollment/Exclusion Form.
2. Print or type all information.
3. Part I must be completed for all reports. Note: *The driver's license number may not be available. This is the only information in Part I which may be left blank.*
4. The attendance officer or chief attendance administrator, upon request, shall provide documentation of enrollment status (complete Part I and Part 11) for any student 15 years of age or older who is properly enrolled in a school under the jurisdiction of the official. The applicant should submit this form to the area Driver's License Examiner.
5. Whenever a student **16 years of age or older** withdraws from school without meeting the exclusionary conditions of this legislation, the attendance officer or chief attendance administrator should complete Part I and Part II of this form and submit to the Department of Public Safety, Driver Improvement, P. O. Box 1471, Montgomery, Alabama 36102-1471. *No other report should be submitted unless the individual changes categories from noncompliance to compliance.*
6. Appeals relative to secondary school enrollment status should be filed with the local school principal in accordance with local board of education policies.
7. Exclusion status for individuals claiming an exemption from this legislation should be completed by the designated person as identified in Part III of this form. The applicant is responsible for securing proper documentation for presentation to the Department of Public Safety.

DEFINITIONS

1. **Applicant-An** individual between the ages of 15 and 19 applying for, renewing, or seeking reinstatement of a driver's license or a learner's permit for the operation of a motor vehicle.
2. **Circumstances beyond the control of applicant-Valid** reasons for exemption from this legislation and apply to the following:
 - a. Students who are mentally or physically unable to attend school.
 - b. Students who are regularly and legally employed under the provisions of the Child Labor Law.
 - c. Students who, because of the distance they reside from school and the lack of public transportation, are compelled to walk more than two miles to attend a public school. (Does not include suspension of expulsion from school or imprisonment.)
3. **Enrollment-The** status of an individual who is:
 - a. Enrolled in a school;
 - b. Enrolled in a GED program; or
 - c. Enrolled in a job training program approved by the State Superintendent of Education.