



## MASS UPDATING CCR CHECKBOXES IN POWERSCHOOL

CCR attainment is marked in PowerSchool for each student on the *State/Province – AL* student screen in PowerSchool.

Start Page > Student Selection > Alabama State Reporting Information > AL Custom Blur Students Data:  District Office ▼ 21-22 Year ▼

**Alabama State Reporting Information** Change History

Mouse, Mickey Kyle 9 1964986492 OHS

AL Custom | Special Programs | Federal Program | Home Language Survey | Civil Rights Data Collection (2020-2021)

College and Career Ready			
AP Attainment	<input type="checkbox"/>	IB Attainment	<input type="checkbox"/>
WorkKeys Attainment	<input type="checkbox"/>	Accepted for Active Military	<input type="checkbox"/>
Youth Apprenticeship	<input checked="" type="checkbox"/>	Career Tech	<input type="checkbox"/>
Personal		ACT Attainment	<input checked="" type="checkbox"/>
		College Credit Attainment	<input type="checkbox"/>
		CTE Completer	<input checked="" type="checkbox"/>

These checkboxes can manually be updated on the student record individually or you can update the checkboxes in mass for groups of students. To update the checkboxes in mass, follow the directions stated below:

1. Make your group of students you wish to update as your current selection and select Student Field Value from the group functions dropdown arrow.

**Current Student Selection (3)**

Student	Student Number	Grade Level	Date of Birth	School	Homeroom
Mouse, Mickey Kyle	1964986492	11	4/28/2005	OHS	Howell, Brenda
Mouse, Mike	2001002126	10	2/14/2005	OHS	
Mouse, Molly	2001002134	11	2/14/2004	OHS	

Select By Hand
Student Field Value ▼

2. On the Student Field Value screen enter the following information:
  - a. Field to Change: Based on the checkbox you wish to update, enter one of the following options:
    - i. To update ACT Attainment, enter:  
S\_AL\_STU\_CUSTOM\_X.ACT\_ATTAINMENT\_TF
    - ii. To update AP Attainment, enter :  
S\_AL\_STU\_CUSTOM\_X.AP\_ATTAINMENT\_TF
    - iii. To update IB Attainment, enter:  
S\_AL\_STU\_CUSTOM\_X.IB\_ATTAINMENT\_TF
    - iv. To update College Credit Attainment, enter:  
S\_AL\_STU\_CUSTOM\_X.COL\_CREDIT\_ATTAIN\_TF
    - v. To update WorkKeys Attainment, enter:  
S\_AL\_STU\_CUSTOM\_X.WORKKEYS\_ATTAINMENT\_TF
    - vi. To update Accepted for Active Military. Enter :  
S\_AL\_STU\_CUSTOM\_X.ACCEPTED\_ACT\_MILITARY\_TF
    - vii. To update Career Tech for earning a credential, enter:  
S\_AL\_STU\_CUSTOM\_X.CAREER\_TECH\_TF
    - viii. To update Youth Apprenticeship, enter:  
S\_AL\_STU\_CUSTOM\_X.YOUTH\_APPRENTICESHIP
    - ix. To update CTE Completer, enter:  
S\_AL\_STU\_CUSTOM\_X.CTE\_COMPLETER



- b. New Field: 1 (entering a value of 1 tells the system to check the box for you)
- c. Click 'Submit'.

## Student Field Value

3 Students are selected

Option	Value
Field To Change (Fields)	S_AL_STU_CUSTOM_X_CAREER_TECH_TF
New Field Value	1
<input type="checkbox"/> Clear Field Value Insert * to use the current field value with the new field value.	
Options	<input type="checkbox"/> Do not overwrite existing data.

WARNING: This change is irreversible.

**Submit**

3. On the Field Value screen, you will see a preview of changes to be made, scroll to the bottom of the page and click 'Submit'.

Start Page > Special Functions > Group Functions > Student Field Value > Field Value

Blur Students Data:  District Office **v** 21-22 Year **v**

### Field Value

3 Students are selected

Field To Change	S_AL_STU_CUSTOM_X_CAREER_TECH_TF	
New Field Value	1	
Clear Field Value is Off		
Options	Do not overwrite existing data is Off	
WARNING: This change is irreversible.		
Last, First	Old S_AL_STU_CUSTOM_X_CAREER_TECH_TF	New S_AL_STU_CUSTOM_X_CAREER_TECH_TF
1. Mouse, Mickey Kyle	0	1
2. Mouse, Mike	0	1
3. Mouse, Molly	0	1

**Submit**

4. Once the completed screen appears, click 'Back'.

**PowerSchool SIS**

Alert:

Completed.

**Back**

Navigate to a student record and you will now see the CCR box checked for your selected group of students.

## Alabama State Reporting Information

Change Hi

Mouse, Mickey Kyle 11 1964986492 OHS

AL Custom | **Special Programs** | Federal Program | Home Language Survey | Civil Rights Data Collection (2020-2021)

### College and Career Ready

AP Attainment	<input type="checkbox"/>	IB Attainment	<input type="checkbox"/>	ACT Attainment	<input type="checkbox"/>	College Credit Attainment	<input type="checkbox"/>
WorkKeys Attainment	<input type="checkbox"/>	Accepted for Active Military	<input type="checkbox"/>	Career Tech	<input checked="" type="checkbox"/>		