December 12, 2022

MEMORANDUM

TO: City and County Superintendents

FROM: Eric G. Mackey
       State Superintendent of Education

RE: Team Nutrition Training Grant

The United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) has selected Alabama to receive grant funds totaling $1,000,000 to administer the Team Nutrition Training Grant. Alabama school nutrition directors, managers, and frontline staff in rural schools will be able to apply for Alabama’s “Beyond the Serving Line Meal Pattern Training Academy.” Upon successful completion of the training within a six-month timeframe, each participant will receive an incentive of $450, before taxes. The goal of the grant is to build and retain a strong school nutrition workforce that has the knowledge, skills, and the necessary support to provide nutritious school meals during SY 2022-2023 and 2023-2024. It is imperative that schools submit applications promptly. All proposals must be submitted electronically via DocuSign by Friday, January 13, 2023. The awardees will be selected, and Child Nutrition Directors will be notified by the Alabama State Department of Education (ALSDE) by January 27, 2023.

Conditions for Applying for the Grant Funds
Applications must be submitted by the Child Nutrition Director per school, per applicant. Applicants will be selected based on the following criteria:
- The individual school must have a 40% or higher free and reduced lunch rate.
- The individual school must be rural.
- New directors, managers, and frontline staff will receive priority.

Grant Requirements
- Participants will be asked to attend a welcome meeting via Zoom prior to the beginning of trainings.
- Participants will be asked to attend quarterly conference calls to share success stories after the completion of the training.
- Each district selected will be required to host an open house event in 2024 to showcase new products, recipes, or skills resulting from the grant.
- Participants will be required to take surveys or distribute surveys to students before and after the grant to measure outcomes.
Participants will need to complete the training within the six-month timeframe to receive the incentive.

The incentive payment will be distributed to the district electronically via STAARS. The district will be responsible for distributing these funds directly to the individual. Please refer to the grant application for more details about the timeframes of this grant.

If staff members are interested in attending Alabama’s “Beyond the Serving Line Meal Pattern Training Academy” and meet the criteria listed above, complete and submit the application for each applicant on or before January 13, 2023. Click here to access the application. This process will be completed via DocuSign. Please add the appropriate recipients and do not remove ALSDE recipients from the workflow.

If you have any questions, please contact Devin Williamson, Project Coordinator, at (334) 694-0834 or Donnanique Washington, Project Director, at (334) 694-4660 or email your questions to cnpnslp@alsde.edu.

EGM/JA/DW

c: City and County Chief School Financial Officers
City and County Child Nutrition Program Directors
Private School Administrators
Residential Child Care Institution Administrators
Lynn Shows, SDE Accounting

FY23-3009