

Empower Community School

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Empower Community School

Date of Administrative Review (Entrance Conference Date): April 25, 2023

Date review results were provided to the School Food Authority: April 28, 2023

Date review summary was publicly posted: June 19, 2023

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the SFA participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

REVIEW FINDINGS

3. Were any findings identified during the review of this School Food Authority?

YES	NO
X	

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS
	X	A. Program Access and Reimbursement
YES	NO	AREAS
	X	Certification and Benefit Issuance
	X	Verification
	X	Meal Counting and Claiming

Finding(s) Details:

YES	NO	REVIEW FINDINGS
	X	B. Meal Patterns and Nutritional Quality
YES	NO	AREAS
	X	Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

REVIEW FINDINGS (continued)

YES	NO	REVIEW FINDINGS
X		C. School Nutrition Environment
YES	NO	AREAS
X		Food Safety
X		Local School Wellness Policy
	X	Competitive Foods
X		Other

Finding(s) Details:

1. Food Safety Plan needs to be updated to reference the State of Alabama Food Code, guidelines and regulations and not indicate regulations or guidelines from other states. Hazard Analysis Critical Control Points (HACCP) policies and procedures were not followed with completion of records and personal hygiene.
2. School Food Authority (SFA) did not generate a public notification of the wellness policy through the district website or other public communication methods.
3. CNP director did not complete at least eight hours of food safety training within thirty (30) calendar days of their starting date.
4. Financial Management: SFA did not accurately report fiscal year 2022 revenues, expenditures, and operating balance.
5. The Procurement Plan is inadequate and did not contain all the required provisions.

YES	NO	REVIEW FINDINGS
		D. Civil Rights

Finding(s) Details:

1. The School Food Authority's did not submit the public release document as required.