



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

June 7, 2023

**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey *EGM*  
State Superintendent of Education

**RE:** Accessing the 2023 Four-Year Graduation Rate, Dropout, and College and Career Readiness Application

As a reminder to the memorandum dated May 15, 2023, FY23-3025 titled [End-of-Year Process and Key Dates](#), reviewing and updating these data to document student information in the Cohort and Dropout Applications for the 2022-2023 school year will begin on **Tuesday, August 1, 2023**, with certification occurring on **Thursday, August 10, 2023**. College and Career Readiness (CCR) Applications for the 2022-2023 school year will begin on **Monday, October 16, 2023**, with certification occurring on **Thursday, October 26, 2023**.

Please see the table below for detailed information on the Four-Year Graduation Rate, the Dropout Report, and the CCR Applications collection windows. As a reminder, all updates are completed in the Student Information System (SIS/PowerSchool) and are viewable 24 hours later in the applications under Cohort, Dropout, and CCR tiles in the Alabama Identity Management (AIM) Portal.

A central office staff member who is assigned the role as the key program contact for Cohort, Dropout, and/or CCR Education Directory (Ed Dir) must certify by the dates below:

Data Points	Access	Review Windows Open Dates	Certification Dates by Central Office Staff
Four-Year Graduation Rate	2023 LEA Staff	August 1, 2023	<b>August 10, 2023</b>
Dropout - Grades 7-12	2023 LEA Staff	August 1, 2023	<b>August 10, 2023</b>
College and Career Readiness	2023 LEA Staff	October 16, 2023	<b>October 26, 2023</b>

Additional information regarding the Four-Year Graduation Rate, Dropout, and College and Career Readiness can be found by [clicking here](#). If you have any questions, please call or email your Instructional Services Cohort, CCR, and Dropout regional contact at 334-694-4768.

EGM/SD/BC

- cc: LEA Secondary Curriculum Coordinators
- LEA High and Middle School Principals
- LEA High and Middle School Counselors
- LEA Counseling Coordinators
- LEA Special Education Coordinators
- LEA Data Managers
- LEA Accountability Coordinators
- LEA Career and Technical Education Administrators
- Mrs. Angela Martin
- Dr. Melissa Shields
- Mr. Sean J. Stevens
- Mrs. Shenitra Dees

FY23-2051

Alabama  
State Board  
of Education

Governor Kay Ivey  
President

Jackie Zeigler  
District I

Tracie West  
District II  
President Pro Tem

Stephanie Bell  
District III

Yvette M. Richardson, Ed.D.  
District IV

Tonya S. Chestnut, Ed.D.  
District V

Marie Manning  
District VI

Belinda McRae  
District VII

Wayne Reynolds, Ed.D.  
District VIII  
Vice President

Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer