

ENROLLMENT/EXCLUSION FORM

To Implement Sections 16-28-40 through 16-28-45, Code of Alabama, 1975

Follow instructions on the back of this form. Print or type all information.

I. APPLICANT

Driver's License No.: _____ Social Security No.: _____ Sex: _____ Male/Female
Legal Name: _____ Date of Birth: _____ MM/DD/YY
Last First MI
Address: _____ Street City State Zip

II. ENROLLMENT SCHOOL OR GED OR JOB TRAINING PROGRAM

Name: _____ Check one: _____ GED Program
(School or in GED or Job Training Program) _____ Job Training Program
Address: _____ _____ Secondary Program
Street City State Zip

Total Number of Disciplinary Points imposed in school for a disciplinary action: _____

Telephone No.: _____ Signature: _____
Title: _____

Enter the actual date of compliance or noncompliance in the blank located to the left of the appropriate statement.

IN COMPLIANCE	NOT IN COMPLIANCE
The applicant:	The applicant:
_____ Is enrolled. Date _____	_____ Is not enrolled. Date _____
_____ Withdrew due to circumstances Date _____ beyond his or her control.*	_____ Has accumulated more than 10 consecutive Date _____ or 15 cumulative unexcused absences during a single semester. (Only for students enrolled in secondary school)
_____ Has obtained a GED Certificate. Date _____	_____ Is not making satisfactory progress. Date _____ (Only for GED students)
_____ The applicant was previously reported as Date _____ being noncompliant. As of this date, the student has complied.	

III. EXCLUSION

Enter the actual date in the blank located to the left of the appropriate statement.

The applicant:
_____ Is a parent with the care and custody of a minor
or unborn child. _____ Physician/Health Department
_____ Is the sole source transportation for the parent(s). _____ Street
_____ City State Zip Phone
_____ Physician's Signature

Enter the beginning date of employment.

The applicant:
_____ Is gainfully and substantially employed. _____ Place of Employment
_____ Street
_____ City State Zip Phone
_____ Employer's Signature

Defined on the back of this form.
Revised 8/24/2011

LEGISLATIVE AUTHORITY

“The Department of Public Safety shall deny a driver’s license or a learner’s license for the operation of a motor vehicle to any person under the age of 19 who does not, at the time of application, present a diploma or other certificate of graduation issued to the person from a secondary high school of this state, or any other state, or documentation that the person: (1) is enrolled and making satisfactory progress in a course leading to a general educational development certificate (GED) from a state-approved institution or organization, or has obtained the certificate; (2) is enrolled in a secondary school of this state or any other state; (3) is participating in a job training program approved by the State Superintendent of Education; (4) is gainfully and substantially employed; (5) is a parent with the care and custody of a minor or unborn child; (6) has a physician certify that the parents of the person depend on him or her as their sole source of transportation; or (7) is exempted from this requirement due to circumstances beyond his or her control as provided in this chapter.” (*Code of Alabama 1975, §16-28-40*)

GENERAL INFORMATION/INSTRUCTIONS

1. Individuals under the age of 19 applying for, renewing, or seeking reinstatement of a driver’s license or learner’s permit to operate a motor vehicle must present to the area driver’s license examiner a diploma or other certificate of graduation, a GED Certificate, or an Enrollment/Exclusion Form.
2. Print or type all information.
3. Part I must be completed for all reports. Note: *The driver’s license number may not be available. This is the only information in Part I which may be left blank.*
4. The attendance officer or chief attendance administrator, upon request, shall provide documentation of enrollment status (complete Part I and Part II) for any student 15 years of age or older who is properly enrolled in a school under the jurisdiction of the official. The applicant should submit this form to the area Driver’s License Examiner.
5. Whenever a student **17 years of age or older** withdraws from school without meeting the exclusionary conditions of this legislation, except that, prior to attaining his or her 16th birthday every child attending a church school as defined in Section 16-28-1 is exempt from the requirements of this section, the attendance officer or chief attendance administrator should complete Part I and Part II of this form and submit to the Department of Public Safety, Driver Improvement, P.O. Box 1471, Montgomery, Alabama 36102-1471. *No other report should be submitted unless the individual changes categories from noncompliance to compliance.*
6. Appeals relative to secondary school enrollment status should be filed with the local school principal in accordance with local board of education policies.
7. Exclusion status for individuals claiming an exemption from this legislation should be completed by the designated person as identified in Part III of this form. The applicant is responsible for securing proper documentation for presentation to the Department of Public Safety.

DEFINITIONS

1. **Applicant**-An individual between the ages of 15 and 19 applying for, renewing, or seeking reinstatement of a driver’s license or a learner’s permit for the operation of a motor vehicle.
2. **Circumstances beyond the control of applicant**-Valid reasons for exemption from this legislation and apply to the following:
 - a. Students who are mentally or physically unable to attend school.
 - b. Students who are regularly and legally employed under the provisions of the Child Labor Law.
 - c. Students who, because of the distance they reside from school and the lack of public transportation, are compelled to walk more than two miles to attend a public school. (Does not include suspension or expulsion from school or imprisonment.)
3. **Enrollment**-The status of an individual who is:
 - a. Enrolled in a school.
 - b. Enrolled in a GED program.
 - c. Enrolled in a job training program approved by the State Superintendent of Education.