

# STATE OF ALABAMA DEPARTMENT OF EDUCATION



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Eric G. Mackey, Ed.D. Secretary and Executive Officer August 7, 2023

#### MEMORANDUM

**TO:** City and County Superintendents of Education

FROM: Eric G. Mackey

State Superintendent of Education

**SUBJECT:** Future Teachers of Alabama (FTA) Program Director Stipend Grant

**REVISED** 

Enclosed is the Fiscal Year (FY) 2024 Future Teachers of Alabama (FTA) Program Director Stipend Grant application and budget. The purpose of the grant is to support FTA programs by providing \$1,000 for teachers to serve as FTA program directors in each Alabama senior high school with Grades 9-12 and/or to fund chapter activities.

A maximum of 250 grants of \$1,000 each will be awarded. Funds are available for obligation from October 1, 2023, through September 30, 2024. The deadline to submit this grant is Tuesday, September 19, 2023, at 4:30 p.m. Please send applications to Mrs. Kayla Cantley, Education Specialist for Career and Technical Education/Workforce Development, Alabama State Department of Education, P. O. Box 302101, Montgomery, Alabama 36130-2101.

Once the grant is approved, payment by the local education agency to the FTA program director shall be made for \$1,000 less the required employer and employee match for applicable fringe benefits and any expended program activities.

If you have any questions, please contact Mrs. Cantley at 334-694-4991 or by email at <a href="mailto:kayla.cantley@alsde.edu">kayla.cantley@alsde.edu</a>.

#### EGM/KC

#### **Enclosure**

cc: City and County Chief School Financial Officers

City and County Career and Technical Education Administrators

High School Counselors and Career Coaches

Mrs. Angela Martin Dr. Brandon T. Payne

Dr. Jimmy Hull Mrs. Lynn Shows

Mr. Barry Kachelhofer Mrs. Kayla Cantley

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FY23-2069

# Future Teachers of Alabama Teacher Stipend Grant—Fiscal Year 2024

**Instructions:** Complete this cover sheet and the budget page and return on or before 4:30 p.m. on Tuesday, September 19, 2023. Mail to: Alabama State Department of Education, ATTN: Mrs. Kayla Cantley, Education Specialist, Career and Technical Education/Workforce Development, P. O. Box 302101, Montgomery, Alabama 36130-2101 or hand-deliver to: Mrs. Kayla Cantley, 50 North Ripley Street, Montgomery, AL 36104. **No faxed or electronic copies will be accepted.** Must submit original and two copies. Please use blue ink for the signatures. **If an application is received with incorrect information or incomplete, it will not be considered.** 

School District:	System Code:	Amount Requested:		
School Administrator/CTE Director		Teacher		
Name:	Name:			
School Name:	School Name:			
Address:	Address:			
Telephone:	Telephone:			
Email:	Email:			
Purpose: To support Future Teachers of Alabama (FTA) programs by funding grants in the amount of \$1,000 for teachers to serve as program directors at each school and for program activities.  Requirements for Funding: Please complete and submit to Suzanne Clemons, State Aspiring Educator Coordinator, Alabama Education Association, by email to <a href="mailto:suzanne.clemons@alaedu.org">suzanne.clemons@alaedu.org</a> on or before May 24, 2024, the following:  Notice of Chapter Participation Form  List of chapter members including elected officers.  Calendar of events for the school year.  Attendance at the FTA Conference in Spring 2024.  Participation in an FTA Conference competition or a <i>Grow Our Own</i> competition.				
<ul> <li>Participation in the Future Educators' Signing Day.</li> <li>Funding Availability: A maximum of \$1,000 per teacher for stipends, benefits, and other program activities.</li> </ul>				
CERTIFICATION: I have reviewed the attached application/budget. The proposed expenditures appear to be coded properly and will be incorporated into the LEA systemwide budget.				
Chief School Financial Officer Printed Name	Date			
Chief School Financial Officer Signature	Date			
I certify that I am authorized by the governing board of the above-named school system to submit this application; that all assurances, certifications, and disclosures submitted with the Program Application and Accountability Plans for Career and Technical Education will be observed; that the program will be implemented as described; and that the governing board is responsible for complying with all state and federal requirements, including the resolution of any audit exceptions.				
Local Superintendent's Printed Name	Date			
Local Superintendent's Original Signature	Date			
FOR ALSDE USE ONLY				
Approved:				
Eric G. Mackey, State Superintendent of Ed	lucation			

#### Future Teachers of Alabama Adviser Teacher Stipend Grant—Fiscal Year 2024

### **PROPOSED** BUDGET SUMMARY

\*This portion of the application will need to be completed by the chief school financial officer (CSFO) or someone in the financial department. It must be completed entirely for the application to be considered. All function codes must be listed, and the budget must be rounded to whole dollar amounts. If received with missing or incorrect information, application will not be considered. We are unable to contact applicants for missing information.

Revenue Code= 1254 Program Code= 3700 Fund Source= 1254 **Budget** Object Function Description (Round to whole Code Code dollars) 191 Supplements (See note below) 192 Stipends (See note below) Benefits: (As applicable) 230 Social Security (6.2%) 240 Medicare (1.45%) 220 Retirement (Tier I, 12.59%; Tier II, 11.57%) Unemployment Compensation (LEA individual rate) 250 **TOTAL** 

Note: The benefits that must be budgeted for stipends are Social Security, Medicare, Retirement, and Unemployment Compensation. Supplanting is not allowable. An application may be disqualified for modifying the budget.

## Future Teachers of Alabama Adviser Teacher Stipend Grant—Fiscal Year 2024

#### **EXAMPLE:** BUDGET SUMMARY

\*This portion of the application will need to be completed by the CSFO or someone in the financial department. It must be completed entirely for the application to be considered. All function codes must be listed, and the budget must be rounded to whole dollar amounts. If received with missing or incorrect information, the application will not be considered. We are unable to contact applicants or districts for missing information. Please see examples provided to assist you.

	R	evenue Code= 1254 Program Code= 3700 Fund Source= 125	54
lust be includ	ed)		
Function Code	Object Code	Description	Budget (832.00 not 832.25) (Round to whole dollars)
	191	Supplements (See note below)	
	192	Stipends (See note below)	
		Benefits: (As applicable)	
	230	Social Security (6.2%)	
	240	Medicare (1.45%)	
	220	Retirement (Tier I, 12.59%; Tier II, 11.44%)	l
	250	Unemployment Compensation (LEA individual rate)	
		(Not to exceed \$1,000) TO	OTAL \$
*Calculate t	he total ben	efits rates first. May vary depending on retirement and U.C.	
		Rates Calculated Benefits	

1. Divide the \$1,000 by 1.2024 (1+the total benefit rates) \*Take out LEA portion first!

51

12

105

0 \$832

2. This equals \$832 (Supplement amount that teacher will get as gross pay)

.062

.0145

.1259

.000

.2024

3. Algebra with X as supplement amount:

X + .2024X = 1000

1.2024X = 1000

X = 1000/1.2024

X = 832

Social Security

Medicare

Retirement

U.C.

Total

\*This is the normal process, so the LEA will not have to use their own funds to cover their portion of the payroll taxes.

4. Check by adding \$832 plus benefits to make sure it equals \$1,000. (\$832 + \$168 = \$1,000)