



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

August 3, 2023

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

SUBJECT: Future Teachers of Alabama (FTA) Program Director Stipend Grant

Enclosed is the Fiscal Year (FY) 2024 Future Teachers of Alabama (FTA) Program Director Stipend Grant application and budget. The purpose of the grant is to support FTA programs by funding stipends in the amount of \$1,000 for teachers to serve as FTA program advisors in each Alabama senior high school with Grades 9-12.

A maximum of 250 grants of \$1,000 each will be awarded. Funds are available for obligation from October 1, 2023, through September 30, 2024. The deadline to submit this grant is Tuesday, September 19, 2023, at 4:30 p.m. Please send applications to Mrs. Kayla Cantley, Education Specialist for Career and Technical Education/Workforce Development, Alabama State Department of Education, P. O. Box 302101, Montgomery, Alabama 36130-2101.

Once the grant is approved, payment of the stipend by the local education agency to the FTA program director shall be made for \$1,000 less the required employer and employee match for applicable fringe benefits.

If you have any questions, please contact Mrs. Cantley at 334-694-4991 or by email at kayla.cantley@alsde.edu.

EGM/KC

Enclosure

cc: City and County Chief School Financial Officers
City and County Career and Technical Education Administrators
High School Counselors and Career Coaches
Mrs. Angela Martin
Dr. Brandon T. Payne
Dr. Jimmy Hull
Mrs. Lynn Shows
Mr. Barry Kachelhofer
Mrs. Kayla Cantley

FY23-2069

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**Future Teachers of Alabama Advisor
Teacher Stipend Grant—Fiscal Year 2024**

Instructions: Complete this cover sheet and the budget page and return on or before 4:30 p.m. on Tuesday, September 5, 2023. Mail to: Alabama State Department of Education, ATTN: Mrs. Kayla Cantley, Education Specialist, Career and Technical Education / Workforce Development, P. O. Box 302101, Montgomery, Alabama 36130-2101 or hand-deliver to: Mrs. Kayla Cantley, 50 North Ripley Street, Montgomery, AL 36104. **No faxed or electronic copies will be accepted.** Must submit original and two copies. Please use blue ink for the signatures. **If an application is received with incorrect information or incomplete, it will not be considered.**

School District: _____ **System Code:** _____ **Amount Requested:** _____

| School Administrator/CTE Director | Teacher |
|-----------------------------------|--------------|
| Name: | Name: |
| School Name: | School Name: |
| Address: | Address: |
| Telephone: | Telephone: |
| Email: | Email: |

Purpose: To support Future Teachers of Alabama (FTA) programs by funding stipends in the amount of \$1,000 for teachers to serve as FTA advisors at Alabama high schools.

Requirements for Funding: Please complete and submit to Suzanne Clemons, State Aspiring Educator Coordinator, Alabama Education Association, by email to suzanne.clemons@alaedu.org on or before May 24, 2024, the following:

- Notice of Chapter Participation Form.
- List of chapter members including elected officers.
- Calendar of events for the school year.
- Attendance at the FTA Conference in Spring 2024.
- Participation in an FTA Conference competition or a *Grow Our Own* competition.
- Participation in the Future Educators' Signing Day.

Funding Availability: A maximum of \$1,000 per teacher for stipend and benefits.

Date of Award: Funds will be available for obligation from October 1, 2023-September 30, 2024.

CERTIFICATION:

I have reviewed the attached application/budget. The proposed expenditures appear to be coded properly and will be incorporated into the LEA systemwide budget.

Chief School Financial Officer Printed Name

Date

Chief School Financial Officer Signature

Date

I certify that I am authorized by the governing board of the above-named school system to submit this application; that all assurances, certifications, and disclosures submitted with the Program Application and Accountability Plans for Career and Technical Education will be observed; that the program will be implemented as described; and that the governing board is responsible for complying with all state and federal requirements, including the resolution of any audit exceptions.

Local Superintendent's Printed Name

Date

Local Superintendent's Original Signature

Date

FOR ALSDE USE ONLY

Approved: _____

Eric G. Mackey, State Superintendent of Education

**Future Teachers of Alabama Adviser
Teacher Stipend Grant—Fiscal Year 2024**

PROPOSED BUDGET SUMMARY

*This portion of the application will need to be completed by the chief school financial officer (CSFO) or someone in the financial department. It must be completed entirely for the application to be considered. All function codes must be listed, and the budget must be rounded to whole dollar amounts. If received with missing or incorrect information, the application will not be considered. We are unable to contact applicants for missing information. Please see the examples provided to assist you.

Revenue Code= 1254 Program Code= 3700 Fund Source= 1254

| Function Code | Object Code | Description | Budget (Round to whole dollars) |
|---------------|-------------|---|------------------------------------|
| _____ | 191 | Supplements (See note below) | _____ |
| _____ | 192 | Stipends (See note below) | _____ |
| _____ | | Benefits: (As applicable) | _____ |
| _____ | 230 | Social Security (6.2%) | _____ |
| _____ | 240 | Medicare (1.45%) | _____ |
| _____ | 220 | Retirement (Tier I, 12.59%; Tier II, 11.57%) | _____ |
| _____ | 250 | Unemployment Compensation (LEA individual rate) | _____ |
| | | TOTAL | \$ _____ |

Note: The benefits that must be budgeted for stipends are Social Security, Medicare, Retirement, and Unemployment Compensation. No additional budget items may be added other than those listed at the top. Supplanting is not allowable. An application may be disqualified for modifying the budget.