PSS Meets PS (PowerSchool): Fostering a Collective Focus on Cohort, Dropout, and College and Career Readiness

Presented by

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Alabama State Department of Education

Prevention and Support Services Section

Live Binders

Our Time Together

Our Goal

- By the end of this session, you will understand how to view and monitor student Cohort, Dropout, and College and Career Readiness information in the AIMS portal.

Our Objectives

- Recognize the terms associated with the Graduation, Dropout, and College and Career Readiness Rate

- Identify the sections of PowerSchool that are used for college and career readiness indicators

- Know how to access and use the Student Data Application

- Discuss best practices for ensuring accurate graduation and college and career readiness data

Four-Year Cohort Graduation Rate

How is the four-year cohort graduation rate calculated?

- The formula equates to the **number of on-time graduates** in a given year **divided** by the **number of entering first-time ninth grades** four years earlier, adjusting for transfers in and out.
- Students are tracked individually from the time they enroll as a first-time ninth grader.

$$\frac{\textbf{Number of On-Time Graduates in a Given Year}}{\textbf{Number of First-Time Ninth Graders Four Years Earlier}} = \textbf{Four Year Cohort Graduation Rate}$$
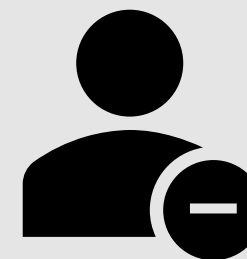
Cohort Application Glossary of Terms:

5

Still Enrolled (Non-Graduates) - Students who do not complete all requirements for graduation within a four-year cohort period but who remain enrolled in school working toward completion of requirements or who remain enrolled as a special education student served until the age of 21.

Withdrawn (Still in your Cohort) (Non-Graduates) - Student is withdrawn, but records are not requested or sent to transfer school. School does not have documentation to support that the student transferred.

No Show (Non-Graduates) - Student leaves over the summer and never returns to complete an official transfer or drop-out form.

Cohort Application Glossary of Terms:

Dropouts (Non-Graduates) - was enrolled in school at some time during the previous school year;

- was not enrolled at the beginning of the current school year;
- has not graduated from high school or completed a state- or system-approved education program; and does not meet any of the following exclusionary conditions: transferred to another public school district, private school, or state- or district approved education program; temporary absence due to suspension or school-approved illness; or death.

Federal Completers (Non-Graduates) - Student who exited with a document other than a **regular diploma** such as a GED, Essential/Life Skills, Alternative Achievement Standards, Alabama Occupational Diploma or Special Education Certificate.

Cohort Application Glossary of Terms:

7

Federal Graduate - A student who completes all requirements for a state approved regular diploma.

Switch Cohort Year - A student who was a first-time 9th grader in a year other than 2018-2019.

Withdrawn (Out of Cohort) - Student is withdrawn, moved out of state or country, to a private school, homeschool, online school and records are requested or sent to the transfer school.

Withdrawn (Transfer within State) - Student is withdrawn to another public school in the state of Alabama. **Students will not transfer to the receiving school until that school enrolls the student in PowerSchool.**
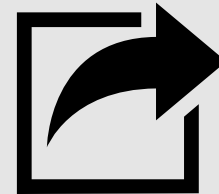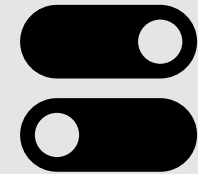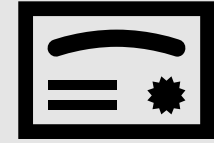
Dropout Application

To determine the dropout rate for any year

- Use the previous school year

- Review the current status of students identified as dropouts in any school with **Grades 7 through 12**.

- Go through the same process as the graduation rate to determine if the status of these students changed.

*** Federal reporting requires data from Grades 7-12. The ALSDE allows LEAs to see all students who are listed as dropouts. This allows the LEA to clean-up their data. ***

College and Career Readiness

1. What are the college and career readiness indicators?

2. How is CCR membership determined?

3. Who is responsible for viewing and maintaining college and career readiness data?

4. What is the role of Prevention and Support concerning College and Career Readiness?

What are the College and Career Readiness (CCR) Indicators?

As part of the Alabama Accountability measures, accountability for college and career readiness is **"determined based on the percentage of students enrolled in the 4-year cohort who met at least one of the College and Career Readiness Indicators."(**Education Report Card- Business Rules. Alabama State Department of Education. September 2021 Business Rules

The College and Career Readiness Indicators are:

ACT Subtest Benchmark	ACT WorkKeys Silver Level or Higher Work Readiness Level	Advance Placement or International Baccalaureate Exam Qualifying Score	Approved College or Post-secondary Credit while in High School
	Approved Industry Credentials	Enlistment in the United States Armed Forces	

Key Points to Remember for the CCR Application

The College and Career Readiness Application can be found on the Alabama State Department of Education (ALSDE) Identity Management (AIM) platform. The CCR Application allows assigned ALSDE and LEA personnel to view data on the past, current, and future graduates who have received benchmark scores in the six college and career indicators.

-**The Cohort App determines the student membership in the CCR App.**

- **All changes made to a student record are required to be made in the Student Information System (SIS) by the appropriate district/school personnel.**
  - All student details will be updated from the SIS ⟹ Accumulator ⟹ Student Data Application Cohort Application ⟹ College and Career Readiness Application

- **The ED Dir positions are as follows:**
  - College Career Readiness Viewer (Program Key Contact) ⟹ views system and school-level CCR data
  - College and Career Readiness Viewer (School) ⟹ views school-level CCR data
  - College Career Readiness Certifier (Program Key Contacts) ⟹ view and certify system-level CCR data
  - By default, all LEA superintendents and assistances will have access to view CCR data

- **The LEA users will certify their CCR data. CCR data will be locked after the LEA has certified its data. Changes in the SIS will not be reflected in the CCR App after data certification.**

- **ALSDE personnel will review the LEA-certified data and either accept or un-certify the CCR data from the LEA.**

Who is responsible for entering CCR data?

At the ALSDE Level
- ACT, ACT WorkKeys, Advance Placement, and International Baccalaureate attainment data are pushed from the ALSDE through the AIMS portal.
  - Note: LEAs may have to manually enter scores using the State Department of Education templates for data that may not been pushed from ACT National Exams or ACT WorkKeys re-test

At the LEA Level (district office or school level)
- LEA designees are responsible for identifying the following college and career indicator attainment:
  - Approve College and Postsecondary credit while high school
  - Approved Industry Credential
  - Enlistment in the United States Armed Forces

Remember, the **LEA must assign the appropriate role (s) in the Education Directory** by the district personnel tasked with the responsibility.

What is the role of Prevention and Support Services?

Prevention and Support Services serves as an auditor of the college and career readiness data that is submitted by the LEA.

In this role, the section provides technical assistance to LEAs during the CCR reviewing process when errors are on the process of reviewing, updating, and accepting the college and career readiness data.

PowerSchool and CCR Made Simple

Viewing a Student's Current CCR Credentials in the SIS

Updating College and Career Readiness Indicators in the SIS

Viewing CCR Student Information PowerSchool

To view whether a CCR credential in marked in PowerSchool SIS, please do the following:

- Log into the Student Information System (SIS).
- On the Start Page, select the appropriate grade-level
- Open an individual student. Under **Information** in the navigation panel, select **State/Province-AL**.
- Under the AL Custom tab in the College and Career ready section, are the indicators. College and Career Indicators that have been attained will have a checkmark (✔)next to the indicator.

Updating CTE Credential in PowerSchool

1. Log in the PowerSchool SIS and select the appropriate school.

2. Select the appropriate grade level and the student.
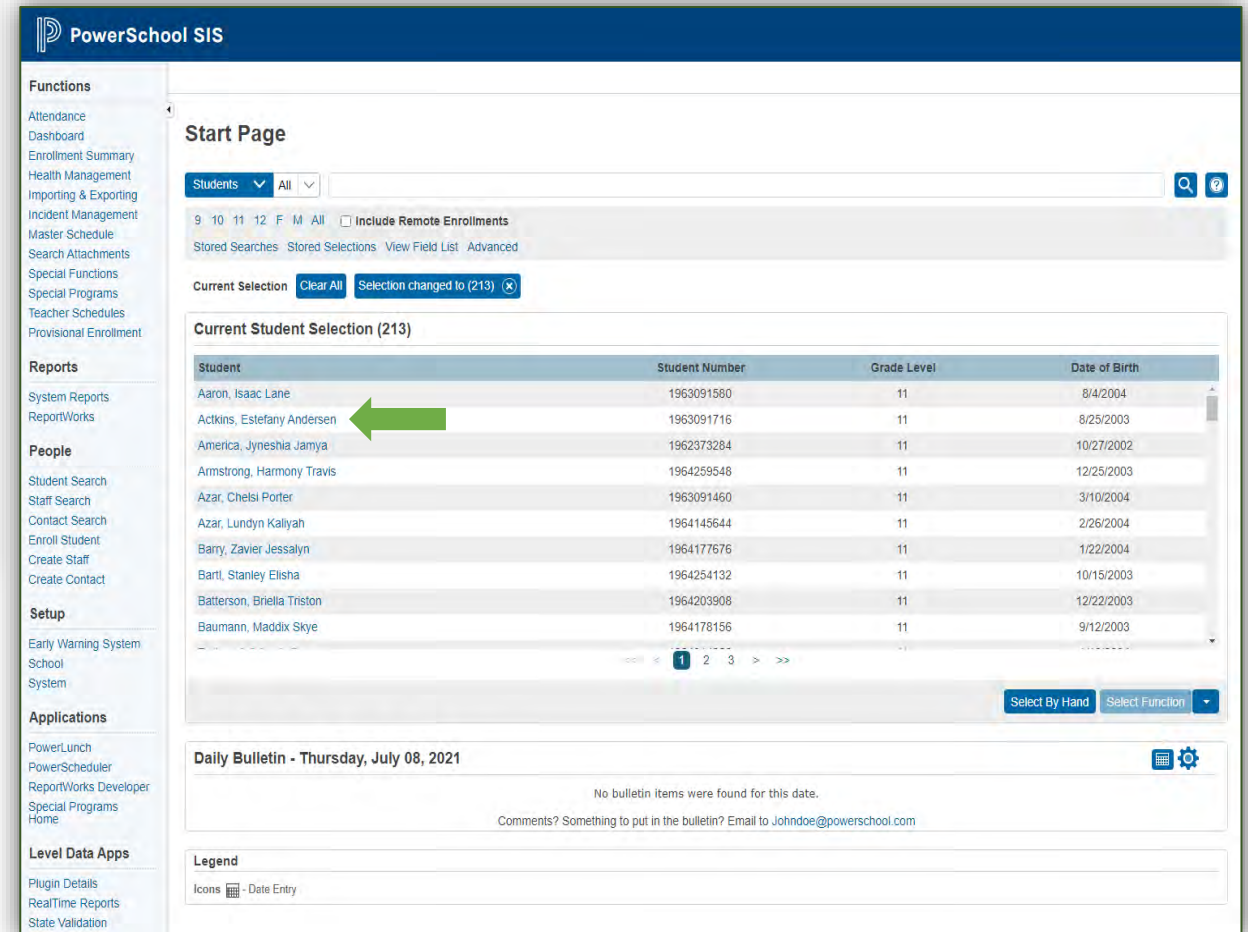
Updating CTE Credential in PowerSchool

Under the "Academics" Section of the student selection, look for the **Career Tech** tab.

Academics

Attendance

Career Tech

Click on **Career Tech** to access the Career Tech page to add a credential.

AppleGrove High ∨   20-21 Year ∨

Career Tech

Programs

Add Program

💬 No programs have been added.

Credentials

Add Credential

💬 No credentials have been added.

Courses

💬 No Career Tech courses have been added.

Legend

Icons * - Required Field | 🗓 - Date Entry

Add Credential

Cluster	Hospitality & Tourism	*
Program	Recreation, Travel, and Tourism	*
Credential	ServSafe - Manager	*
Date	6/15/2021	*
Passed	☑	
Locality	Autauga County	*
Site	Autauga Co Tech Ctr	*

Cancel Save

When adding the credential into PowerSchool, follow the same process.

1. Be sure to properly identify the following when adding the credential:
   - Cluster
   - Program
   - Credential
2. Select the date that the credential was earned
3. Remember to place a check (✔) in the box next to **"Passed"** so that the credential is recorded in the SIS.
4. Identify the Locality (LEA) and the Site (School) where the credential was earned.
5. Click **"Save"** to add the credential.

   REMEMBER:

   -A copy of the certificate(s) or the Certiport Student Report must be added to the student cumulative folder.

1-1 of 1 items

Credential ▲	Date	Passed	Cluster	Program	Locality	Site	Other Location	Action
ServSafe - Manager	6/11/2021	✔	Hospitality & Tourism	Recreation, Travel, and Tourism	Autauga County	Autauga Co Tech Ctr		−

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Updating CTE Credential in PowerSchool

When updating military enlistment and college credit into PowerSchool, follow the same process.

Access the *AL Custom* tab screen (see below), and click in the **College Credit Attainment** checkbook or the **Accepted for Active Military** checkbox.

REMEMBER:

-College Credit Attainment **must be supported** with a minimum of **one (1) transcripted college/postsecondary credit while in high school**. A minimum final course grade of "D" is required for the college/postsecondary credit to be posted to the student college transcript.

-Active military enlisted **must occur prior to graduation** and **must be supported** with a **copy of either the student's DD Form 4 or a letter on official letterhead from the military recruiter** documenting the student's enlistment.

Updating Military Enlistment and College Credit

Updating AP, IB, ACT, and ACT WorkKeys Attainment Credentials
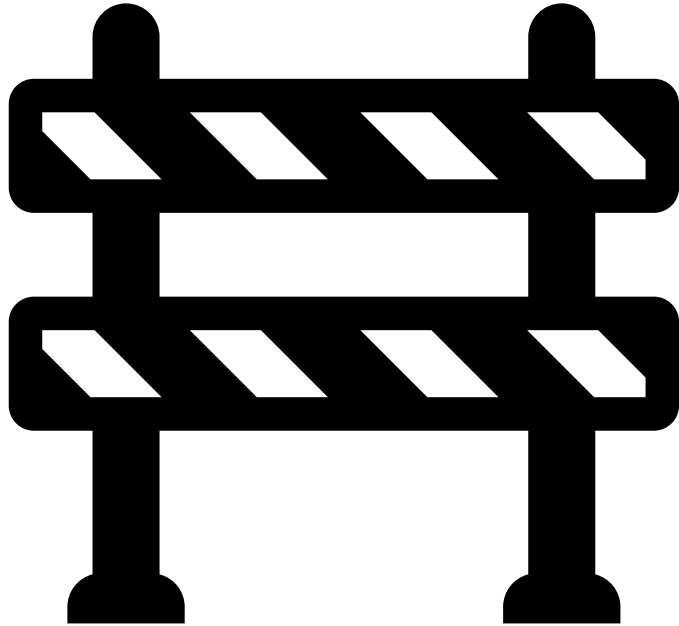
This portion of PowerSchool is still being built and will be pushed out to the SIS in the coming weeks.

Monitoring the CCR, Cohort, and Dropout Data in the AIMS Portal

The Student Data Application

-Cohort and Dropout

Accessing the AIMS Portal

1. Go to the main ALSDE website Alabama Achieves website HOME - Alabama Department of Education (alabamaachieves.org) and scroll to the bottom of the page.

2. Click the AIM link https://aim.alsde.edu/index.aspx?Logout=true. This link will redirect you to the AIM portal.

Logging in to The AIM Portal

The Student Data Application

Student Data Application: Cohort

Student Data Application: Cohort

The Student Data Application: Cohort

Student Data Application: Dropout

The Student Data Application: Dropout

Monitoring the CCR, Cohort, and Dropout Data in the AIMS Portal

The Student Data Application

-College and Career Readiness

The Student Data Application

Student Data Application: College and Career Readiness

Student Data Application: College and Career Readiness

Student Data Application: College and Career Readiness

ALSDE Identity Management (AIM) « ALSDE (Alabama State Department of Education)

Best Practices to Ensure Accurate Data

Transfer Students and Base Cohort Year

No Shows and Dropouts

Entering Assesment Scores

Evidence of CRI

Best Practices to Ensure Accurate Data: Cohort/Dropout

Topic: Transfer Students and Base Cohort Year

- Regardless of the year a student transfers into an LEA, the Base Cohort Year is the year a student is a first-time (1st) freshman.

Topic: No Shows and the Dropout Report

- If the no updates are made for the NS1(No Show) code, the no show will appear on the dropout report.

Best Practices to Ensure Accurate Data: College and Career Readiness

Topic: Manually Entering Assessment (AP, IB, ACT, and ACT WorkKeys)Sources

- Be sure to select the **appropriate standardized test template with the SDE prefix (i.e., SDE ACT, SDE WorkKeys, SDE Advanced Placement, SDE Int. Baccalaureate)**.

Topic: Acquiring Documentation accepted by the ALSDE for Evidence of CRI

- Develop partnerships with military recruiters and/or enlist the help of your JROTC instructors to obtain an official letter stating students who have enlisted in the military. Additionally, have students who enlist to provide a copy of their DD Form 4 (Enlistment)

- Request a transcript from colleges/universities and place the transcript in the student's accumulative folder

Topic: Students who have earned a CRI from Another LEA

- Update Request for Records forms to include a copy of any career tech credential certificates, military enlistment, and/or assessments.

- Check with the transferring LEA immediately to receive documentation.

2021-2022 ALSDE Key Reporting Dates

Cohort

- **Start**: Ongoing Entries in PS Enrolled Students
- **Deadline**: **Third Friday of June**

Dropout

- **Start**: Ongoing Entries in PS for Enrolled Students
- **Deadline**: **Third Friday of June**

College and Career Readiness

- **Start**: Ongoing Entries in PS for Enrolled Students
- **Deadline**: **Third Friday of June**

Please visit the Alabama Achieves website for access to the full memo by clicking FY21-3048.

KEY DATES FOR 2021-2022

Data Collection/Approval/Reporting	Start	Earliest Submittal	Deadline	Application
District-Approved State Report: Students Evaluated Within Timeline (E60)	Collected Early due to conversion	N/A	N/A	N/A
District-Approved State Report: EI to Preschool Tracking Log	Collected Early due to conversion	N/A	N/A	N/A
District-Approved State Report: Transition Verification Report	Collected Early due to conversion	N/A	N/A	N/A
Capital Plan	N/A	N/A	9/20/2021	Capital Plan
Attendance /ADM – Fall (20th Day After Labor Day)	9/7/2021	N/A	Third Friday of October	Official State Collections
Fall Financials – LEAPS	N/A	N/A	Third Friday of October	Financials Upload
Child Count (as of November 1, 2021)	11/01/2021 (Systems must take snapshot on this date)	11/01/2021	Third Friday of November	PowerSchool Special Programs
Bus Route / Transportation Plan	1/1/2021	10/01/2021	Third Friday of October	Bus Route / Transportation Plan
Annual Data Report: Special Education Personnel Data, Student Exiting Information, and Special Education Supplemental Data	Last Wednesday of May	Last Wednesday of May	Third Friday of June	PowerSchool Special Programs
SIR – End-of-Year SIR Extract	Last Day of School	N/A	Third Friday of June	SIR
Attendance – 9th Month	Last Day of School	N/A	Third Friday of June	Official State Collections
Cohort	Ongoing Entries in PS for Enrolled Students	N/A	Third Friday of June	Cohort
Dropout	Ongoing Entries in PS for Enrolled Students	As of October 1st	Third Friday of October	Dropout
CCR	Ongoing Entries in PS for Enrolled Students	N/A	Third Friday of June	CCR
EL – English Learners	Last Day of School	N/A	Third Friday of June	EL – English Learners
Homeless	Last Day of School	N/A	Third Friday of June	Homeless
Immigrant Students	Last Day of School	N/A	Third Friday of June	Immigrant Students
N or D – Neglected or Delinquent	Last Day of School	N/A	Third Friday of June	N or D – Neglected or Delinquent
SWTA – School Wide/Targeted Assistance	Last Day of School	N/A	Third Friday of June	SWTA – School Wide/Targeted Assistance

Are there any questions?

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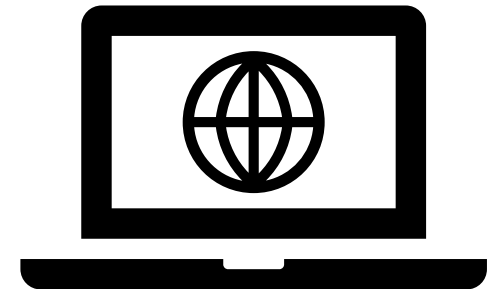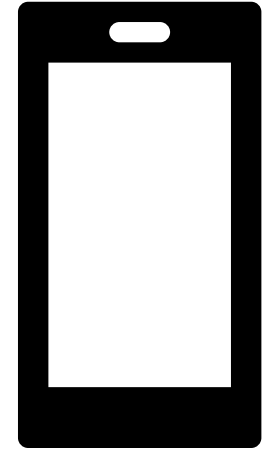
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Thank you!!