



ALABAMA STATE DEPARTMENT OF EDUCATION  
 EDUCATOR CERTIFICATION SECTION  
 5215 GORDON PERSONS BUILDING  
 POST OFFICE BOX 302101  
 MONTGOMERY, AL 36130-2101  
 Telephone: (334) 694-4557

# Dyslexia Therapist Endorsement (International Dyslexia Association) Application and Summary of Requirements

<b>PERSONAL DATA</b>					
<i>(To be completed by the applicant. Type or print legibly, using black ink, when completing this form):</i>					
<b>Title (e.g., Mr.)</b>	<b>First</b>	<b>Middle</b>	<b>Maiden</b>	<b>Last</b>	<b>Suffix</b>
<b>Street/Apt./P.O. Box/Route and Box</b>			<b>City</b>	<b>State</b>	<b>ZIP Code</b>
<b>Cell Telephone</b>		<b>Home Telephone</b>		<b>Work Telephone</b>	
( )		( )		( )	
<b>Social Security Number</b>	<b>Date of Birth (mm-dd-yyyy)</b>		<b>E-mail Address</b>		
<b>FOR STATISTICAL PURPOSES ONLY</b>					
<b>Ethnic Origin (choose one)</b>		<b>Gender (choose one)</b>		<b>Race (choose one or more, regardless of Ethnicity)</b>	
<input type="checkbox"/> (01) Hispanic Latino <input type="checkbox"/> (02) Not Hispanic Latino		<input type="checkbox"/> (F) Female <input type="checkbox"/> (M) Male		<input type="checkbox"/> (01) White <input type="checkbox"/> (02) Black or African American <input type="checkbox"/> (04) American Indian or Alaska Native <input type="checkbox"/> (05) Asian <input type="checkbox"/> (08) Native Hawaiian or Other Pacific Islander	
<b>PROFESSIONAL STATUS AND CRIMINAL HISTORY INFORMATION</b>					
Check "yes" or "no" for each question below. "YES" responses require an attached explanation and any additional supporting documentation (e.g. court certified copies of judgment, conviction, and sentencing).					
<b>READ CAREFULLY</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever had any adverse action (e.g. warning, reprimand, suspension, revocation, denial, voluntary surrender) taken against a professional certificate, license or permit issued by an agency <b>other than the Alabama State Department of Education</b> ?					
<input type="checkbox"/> Yes <input type="checkbox"/> No Are you currently the subject of an investigation involving a violation of a profession's laws, rules, standards or Code of Ethics by an agency <b>other than the Alabama State Department of Education</b> ?					
<input type="checkbox"/> Yes <input type="checkbox"/> No Are you currently the subject of an investigation involving sexual misconduct or physical harm to a child?					
<input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever resigned from a position rather than face disciplinary action?					
<input type="checkbox"/> Yes <input type="checkbox"/> No Have you ever been convicted of, or entered a plea of no contest to a felony or misdemeanor other than a minor traffic violation?					
<input type="checkbox"/> Yes <input type="checkbox"/> No Are you the subject of a pending investigation involving a criminal act?					

The Alabama State Board of Education and the Alabama State Department of Education do not discriminate on the basis of race, color, disability, sex, religion, national origin, or age in their programs, activities, or employment and provide equal access to the Boy Scouts and other designated youth groups. The following person is responsible for handling inquiries regarding the non-discrimination policies: Title IX Coordinator, Alabama State Department of Education, P.O. Box 302101, Montgomery, AL 36130-2101, email: [pss@alsde.edu](mailto:pss@alsde.edu).

**APPLICATION REQUIREMENTS and CHECKLIST**

<input type="checkbox"/>	Submission of Supplement CIT <u>with supporting documentation</u> verifying United States citizenship or lawful presence in the United States.
<input type="checkbox"/>	Submission of this application Form IDA.
<input type="checkbox"/>	A \$30.00 <b>nonrefundable</b> application fee. Each additional certificate for which an applicant is determined to be eligible will require a \$30.00 nonrefundable fee for issuance. <b>Neither personal checks nor cash will be accepted.</b> <ul style="list-style-type: none"> <li>The fee must be paid by cashier's check <b>or</b> money order made payable to the Alabama State Department of Education or through the <a href="#">Alabama State Department of Education Educator Certification Online Payment System</a>, with a major credit card, (a \$4.00 transaction fee will be applied).</li> <li>The cashier's check, money order, or copy of the receipt verifying the confirmation number for the online payment must accompany the application packet.</li> </ul>
<input type="checkbox"/>	Background clearance based on a fingerprint review. <ul style="list-style-type: none"> <li>Applicants may verify whether their Alabama State Bureau of Investigation (ASBI) and Federal Bureau of Investigation (FBI) criminal history background checks have been completed and whether they are suitable and fit to teach under state law at <a href="https://tcert.alsde.edu/Portal">https://tcert.alsde.edu/Portal</a>.</li> <li>Applicants for initial certification, additional certification, and certificate renewal <b>who have not been cleared</b> by both the ASBI and FBI through the Educator Certification Section of the ALSDE are required to be fingerprinted for a criminal history background check through the ASBI and FBI.</li> <li>Instructions regarding the fingerprint process are available through Gemalto Cogent by calling (866) 989-9316.</li> </ul>
<input type="checkbox"/>	I hold a <b>valid</b> Alabama Professional Educator Certificate in a teaching field. The following are not teaching fields: instructional leadership, areas of educational administration and supervision, school counseling, school library-media specialist, school psychometry, school psychology, and sport management.
<input type="checkbox"/>	I have successfully completed an International Multisensory Structured Language Education Council endorsed training course. Supplement ADI has been completed by the course provider and is enclosed in a sealed envelope with the application packet.
<input type="checkbox"/>	I have passed the Center for Effective Reading Instruction's Knowledge and Practice Examination of Effective Reading Instruction (KPEERI). A copy of my <i>KPEERI Score Report</i> is included with the application packet.

**APPLICATION SUBMISSION and ATTESTATIONS**

- I understand the Educator Certification Section is unable to determine eligibility for Alabama certification until all required application components have been received and reviewed. Additional information may be requested upon review of the file. The submission of supporting documents ONLY does not constitute making application for certification. Incomplete forms will delay the review of the file.
- I understand that I must meet all Alabama certification requirements in effect on the date the application is received in the Educator Certification Section. Since certification requirements are subject to change, current requirements may be viewed (click *Other Approaches* ☞ *Dyslexia Therapist Endorsement*).
- I understand that I must **thoroughly read** all requirements of this approach (Form IDA).
- I understand that it is my responsibility to keep all personal data on file in the Educator Certification Section current.
- I understand that it is my responsibility to renew my Professional Certificate(s) and to stay abreast of renewal requirements.

By affixing my signature to this document, I am certifying that true and correct information is being provided. **Failure to submit accurate information may result in revocation or non-issuance of your certificate.**

I have completed the following documents, and I am mailing them to the address at the top of page one:

- ☐ Supplement CIT, including supporting documentation
- ☐ Form IDA
- ☐ Required supporting documentation
- ☐ Money order, cashier's check, or receipt verifying online payment of \$30.00 application fee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant