

Holy Family School – Huntsville

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require state agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the state agency to post a summary of the most recent administrative review results for each School Food Authority (SFA) on the state agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the administrative review report available to the public upon request.

School Food Authority Name: **Holy Family School - Huntsville**

Date of Administrative Review (Entrance Conference Date): **November 6, 2023**

Date final review results provided to the School Food Authority: **December 18, 2023**

Date review summary was publicly posted: **January 31, 2024**

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this summary would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the SFA participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
X	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
X	Seamless Summer Option

2. The School Food Authority operates under the following Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

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REVIEW FINDINGS

3. Were any findings identified during the review of this School Food Authority?

YES	NO
X	

If yes, please indicate the areas and what issues were identified in the tables below.

A. Program Access and Reimbursement

YES	NO	REVIEW FINDINGS
	X	Program Access and Reimbursement

YES	NO	AREAS of Program Access and Reimbursement
	X	Certification and Benefit Issuance
	X	Verification
	X	Meal Counting and Claiming

Findings Details: Program Access and Reimbursement
1. N/A

B. Meal Patterns and Nutritional Quality

YES	NO	REVIEW FINDINGS
	X	Meal Patterns and Nutritional Quality

YES	NO	AREAS
	X	Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

Finding(s) Details: School Nutrition Environment
1. N/A

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REVIEW FINDINGS (continued)

C. School Nutrition Environment

YES	NO	REVIEW FINDINGS
X		School Nutrition Environment

YES	NO	AREAS
X		Food Safety
	X	Local School Wellness Policy
	X	Competitive Foods
X		Other

Finding(s) Details: School Nutrition Environment
1. Hazard analysis and critical control points, or HACCP (Hazard Analysis Critical Control Points) Standard Operating Procedures and record keeping were not implemented.
2. Buy American Provision was not followed.
3. Procurement Plan procedures were not established.

D. Civil Rights

YES	NO	REVIEW FINDINGS
X		Civil Rights

Finding(s) Details:
1. The School Food Authority did not establish any Civil Rights Complaint procedures