FOR IMMEDIATE RELEASE
January 22, 2024

Contact: Communications
(334) 694-4686
comm@alsde.edu

SPECIAL EDUCATION RECORDS TO BE DESTROYED

The Alabama State Department of Education (ALSDE) has scheduled certain special education records to be destroyed for February 27, 2024. Records to be destroyed pertain to special education Written State Complaints, mediations, and due process hearing requests filed between January 1, 2018, and December 31, 2018.

If you are the parent of a child (or a student aged 19 or older, or a former student aged 19 or older) involved in a special education Written State Complaint, mediation, or due process hearing request, with records maintained at the ALSDE during this timeframe; you may request the Written State Complaint, mediation, or due process hearing request records pertaining to your child (or yourself), by mailing or faxing a signed written authorization to release the records to:

Ms. Bernice Rush-Harrison
Alabama State Department of Education
Special Education Services
Post Office Box 302101
Montgomery, AL 36130-2101
Email: brush-harrison@alsde.edu

The written authorization to release the records must be received by 4:00 p.m., February 26, 2024. Your letter should include the student’s name, current mailing address, and telephone number. Unless the Special Education Services Section receives a signed, written request for the Written State Complaint, mediation, and/or due process hearing request records, these records will be destroyed on February 27, 2024.

If you have questions, please contact Ms. Rush-Harrison at (334) 694-4782.

BRH/MB