



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

December 13, 2023

**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey *EJM*  
State Superintendent of Education

**SUBJECT:** 2024 Superintendents' Professional Development Training Courses

Alabama Legislative Acts 2001-706 and 2006-196 require city and county superintendents to complete professional development training in instruction, school finance, and education law as a requirement for holding office.

Below you will find dates for the required professional development training courses. Please review your status and schedule and sign up for the appropriate course(s).

<u>Instruction</u>	<u>School Finance</u>	<u>Education Law</u>
February 7-8, 2024	January 24-25, 2024	February 21-22, 2024
August 14-15, 2024	July 10-11, 2024	September 11-12, 2024

Current plans are to hold the trainings in person at the School Superintendents of Alabama (SSA), 534 Adams Avenue, Montgomery, Alabama; however, modifications may be made as warranted.

Details about the training sessions will be provided by Dr. Brenda Mendiola prior to each session. Please feel free to contact her by email at [bjmendiola@ua.edu](mailto:bjmendiola@ua.edu) or by telephone at 325-226-4441 if you have any questions.

It is imperative that you pre-register for each course through PowerSchool Professional Learning. Therefore, you will need to log in at <https://alsde.truenorthlogic.com> and follow the prescribed sign-up procedures. The course number is **243751**. Registration and completion records for this program are maintained by Ms. Patricia A. Freeman. Please contact her by telephone at 334-694-4905 or by email at [pfreeman@alsde.edu](mailto:pfreeman@alsde.edu) with questions regarding the registration process. If you have any questions concerning the training, please contact Ms. Freeman at the telephone number or email address listed above.

EGM:PAF

cc: Dr. Brenda Mendiola  
Mrs. Angela Martin

Mr. Chuck Marcum  
Dr. Brandon T. Payne

FY24-2020

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