



STATE OF ALABAMA  
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.  
State Superintendent of Education

February 6, 2020

**MEMORANDUM**

**TO:** City and County Superintendents of Education

**FROM:** Eric G. Mackey *EGM*  
State Superintendent of Education

**RE:** Registration as a Charter School Authorizer

With the passage of the *Alabama School Choice and Student Opportunity Act*, Act 2015-3, public charter schools may be established in Alabama in accordance with the Act. Pursuant to the Act, local school boards may register as a public charter school authorizer.

Act 2015-3 states:

*A local school board may register with the department for chartering authority within the boundaries of the school system overseen by the local school board. The department shall publicize to all local school boards the opportunity to register with the state for chartering authority within the school system they oversee. By June 1 of each year, the department shall provide information about the opportunity, including a registration deadline, to all local school boards.*

To register as a public charter school authorizer, the local school board must carefully read and follow the attached instructions and accurately complete the attached registration application form on or before November 1, 2020. If the local school board is not prepared to register as an authorizer at this time, a registration application may be submitted at a later date to be determined by the Alabama State Department of Education (ALSDE) for subsequent years.

All superintendents and local school boards should become familiar with Act 2015-3 and the National Association of Charter School Authorizers (NACSA) *Principles and Standards for Quality Charter School Authorizers*. In addition, please carefully review the "Local Boards of Education as Authorizers of Public Charter Schools" and the "Authorizer Guidance." These documents can be located on the ALSDE website under the following tabs: Public Charter Schools, Information, and Public Charter School Authorizers.

If you have questions or concerns, contact Mrs. Logan W. Searcy by email at [lsearcy@alsde.edu](mailto:lsearcy@alsde.edu) or by telephone at 334-694-4908.

EGM/LWS/RBC

Attachments

FY20-2041

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State Board  
of Education

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President

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Eric G. Mackey, Ed.D.  
Secretary and  
Executive Officer

## APPLICATION FOR REGISTRATION AS A CHARTER AUTHORIZER

### I. GENERAL INFORMATION- (Forms)

Local Board of Education Name:	
Alabama State Board of Education District:	Congressional District:
Physical Address:	Mailing Address:
Board Contact Person:	Board Contact Title/Position:
Board Office Telephone Number:	Board Contact Telephone Number
Board Fax Number:	Board Contact Email Address:

### II. NOTICE OF INTENT TO SERVE AS A CHARTER AUTHORIZER [ACT 2015-3, SECTION 6 (d) (1)]

By its submission of this *Application for Registration as a Charter Authorizer*, the undersigned local board of education hereby notifies the Alabama State Department of Education (ALSDE) of its intent to serve as a charter authorizer in accordance with the *Alabama School Choice and Student Opportunity Act*.

### III. STATEMENT OF ASSURANCE [ACT 2015-3, SECTION 6 (d) (7); NACSA PRINCIPLES & STANDARDS (pp. 8-9)]

The board commits to serving as a charter authorizer and agrees that it will fully participate in any authorizer training provided and/or required by the state.

#### REQUIRED SIGNATURE AND DATES

Date of Board Action to Become Authorizer:
Local Superintendent:
Local Superintendent's Signature:
Date of Local Superintendent's Signature:
Date of Submission:

#### FOR ALSDE USE ONLY

<b>DATE RECEIVED</b> <b>DATE REVIEWED</b> <b>DATE STATUS NOTIFICATION SENT</b> <b>DATE OF REGISTRATION</b>
<i>Scan and electronically mail the completed application to <a href="mailto:lsearcy@alsde.edu">lsearcy@alsde.edu</a> no later than <b>November 1, 2020</b>. Mail or hand-deliver the completed hard copy with original signatures to the Alabama State Department of Education, Public Charter Schools, Gordon Persons Building, 50 N. Ripley Street, P. O. Box 302101, Montgomery, AL 36130-2101.</i>

**IV. CAPACITY AND COMMITMENT [ACT 2015-3, SECTION 6 (d) (2)]; NACSA PRINCIPLES & STANDARDS (pp. 8-10)**

Explain the board's capacity and commitment to execute the duties of quality charter authorizing as defined by nationally recognized authorizing standards.

This explanation should include, but is not limited to, the following attributes of a quality public charter school authorizer:

- An explanation of why the board wishes to serve as a charter school authorizer.
- An explanation of how the board proposes to use existing or additional staff and facilities to implement its charter vision and an explanation of other resources the board plans to use to fulfill its authorizer duties.
- An explanation of potential policies and practices that will streamline and systematize the board's work toward stated goals and execution of its duties efficiently while minimizing administrative burdens on schools.

**Enter explanation here** (unlimited characters)

Electronic copy is located under forms at the above link.

**V. STRATEGIC VISION [ACT 2015-3, SECTION 6 (d) (3)]; NACSA PRINCIPLES & STANDARDS (p. 10)**

Explain the board's strategic vision for chartering, including, but not limited to, the following:

- A clear mission for serving any student, student group, student need, or community need that the board desires to serve using charter schools.
- The desired outcomes (priorities, goals, and time frames) for any student, student group, student need, or community need.
- The impact of this vision on the board's overall strategic plan for the district.

**Enter explanation here** (unlimited characters)

**VI. CHARTER SCHOOL APPLICANT SOLICITATION [ACT 2015-3, SECTION 6 (d) (4)]; NACSA PRINCIPLES & STANDARDS (pp. 12-13)**

Explain the board's plans to solicit public charter school applicants including, but not limited to, the following:

- The board plans to publicize its Request for Proposals to the public and all interested applicants.
- The procedures, timelines, and method of evaluation the board intends to utilize during the Request for Proposal process.
- Any public forums or resources that will be available for interested applicants to receive additional information as needed.

**Enter explanation here** (unlimited characters)

**VII. PERFORMANCE FRAMEWORK [ACT 2015-3, SECTION 6 (d) (5); SECTION 8 (a) AND (b)]; NACSA PRINCIPLES & STANDARDS (pp. 14-19)**

Describe or outline the performance framework the board will use to guide the establishment of a charter contract and for ongoing oversight and evaluation of public charter schools consistent with the requirements of the Act.

**Enter explanation here** (unlimited characters)

**VIII. DRAFT OF RENEWAL, REVOCATION, NONRENEWAL PROCESS [ACT 2015-3, SECTION 6 (d) (6); SECTION 8 (c); NACSA PRINCIPLES & STANDARDS (pp. 20-21)]**

Provide a draft of the board's renewal, revocation, and nonrenewal processes consistent with Act 2015-3, Section 8 (c).

**Enter explanation here** (unlimited characters)