

Geneva City BOE

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name:	Geneva City BOE
Date of Administrative Review (Entrance Conference Date):	April 3, 2024
Date final review results were provided to the School Food Authority:	May 1, 2024
Date review summary was publicly posted:	May 15, 2024

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the SFA participate in? (Select all that apply)

<input checked="" type="checkbox"/>	School Breakfast Program
<input checked="" type="checkbox"/>	National School Lunch Program
<input checked="" type="checkbox"/>	Fresh Fruit and Vegetable Program
<input checked="" type="checkbox"/>	Afterschool Snack
<input type="checkbox"/>	Special Milk Program
<input type="checkbox"/>	Seamless Summer Option

2. The School Food Authority operates under the following Special Provisions? (Select all that apply)

<input type="checkbox"/>	Community Eligibility Provision
<input type="checkbox"/>	Special Provision 1
<input type="checkbox"/>	Special Provision 2
<input type="checkbox"/>	Special Provision 3

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REVIEW FINDINGS

3. Were any findings identified during the review of this School Food Authority?

YES	NO	REVIEW FINDINGS
X		Administrative Review Findings

If yes, please indicate the areas and what issues were identified in the tables below.

A. Program Access and Reimbursement

YES	NO	REVIEW FINDINGS
X		Program Access and Reimbursement
YES	NO	AREAS of Program Access and Reimbursement
	X	Certification and Benefit Issuance
X		Verification
	X	Meal Counting and Claiming

Findings Details: Program Access and Reimbursement

1. SFA did not retained required documents for verification purposes.

B. Meal Patterns and Nutritional Quality

YES	NO	REVIEW FINDINGS
X		Meal Patterns and Nutritional Quality

YES	NO	AREAS
X		Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

Finding(s) Details: Meal Patterns and Nutritional Quality

1. Meals offered on 01/22/2024 did not meet required food quantities for K-5 age/grade group.

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REVIEW FINDINGS (continued)

C. School Nutrition Environment

YES	NO	REVIEW FINDINGS
X		School Nutrition Environment

YES	NO	AREAS
X		Food Safety
X		Local School Wellness Policy
X		Competitive Foods
X		Other

Finding(s) Details: School Nutrition Environment
1. HACCP policies and procedures need to be updated.
2. Documentation that SFSP outreach was conducted for summer 2023 was not available.
3. The triennial assessment of the Wellness Policy was not approved by the board of education by the required completion date.
4. Snack items sold did not comply with USDA's Smart Snack Standards.
5. Procurement procedures were not in accordance with federal, state, and local regulations.

D. Civil Rights

YES	NO	REVIEW FINDINGS
	X	Civil Rights

Finding(s) Details: