

St. Clair City BOE

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: St. Clair City BOE
Date of Administrative Review (Entrance Conference Date): April 1, 2024
Date final review results were provided to the School Food Authority: May 10, 2024
Date review summary was publicly posted: May 15, 2024

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

1. What Child Nutrition Programs does the SFA participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

2. The School Food Authority operates under the following Special Provisions? (Select all that apply)

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

REVIEW FINDINGS

3. Were any findings identified during the review of this School Food Authority?

YES	NO	REVIEW FINDINGS
X		Administrative Review Findings

If yes, please indicate the areas and what issues were identified in the tables below.

A. Program Access and Reimbursement

YES	NO	REVIEW FINDINGS
X		Program Access and Reimbursement

YES	NO	AREAS of Program Access and Reimbursement
X		Certification and Benefit Issuance
X		Verification
	X	Meal Counting and Claiming

Findings Details: Program Access and Reimbursement

- 7 CFR 245.6(c)(2) states applications and documentation of direct certification from the preceding year shall be used only to determine eligibility for the first 30 operating days following the first operating day at the beginning of the school year, or until a new eligibility determination is made in the current school year, whichever comes first. 7 CFR 245.6(c)(6) states the local educational agency must notify the household of the children's eligibility and provide the eligible children the benefits to which they are entitled within 10 operating days of receiving the application from the household
- 7 CFR 245.6a(e) states prior to conducting any other verification activity, an individual, other than the individual who made the initial eligibility determination, shall review for accuracy each approved application selected for verification to ensure that the initial determination was correct.

B. Meal Patterns and Nutritional Quality

YES	NO	REVIEW FINDINGS
	X	Meal Patterns and Nutritional Quality

YES	NO	AREAS of Meal Patterns and Nutritional Quality
	X	Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

REVIEW FINDINGS (continued)

C. School Nutrition Environment

YES	NO	REVIEW FINDINGS
X		School Nutrition Environment

YES	NO	AREAS
	X	Food Safety
X		Local School Wellness Policy
X		Competitive Foods
X		Other

Finding(s) Details: School Nutrition Environment
1. 7 CFR 210.31(d-f) discusses public involvement and public notification, implementation assessments and updates, and recordkeeping requirements regarding the local school wellness policy
2. The LEA was not in compliance with State and Federal financial/Resource Management requirements.
3. The SFA was not in compliance with State and Federal Smart Snack requirements.

D. Civil Rights

YES	NO	REVIEW FINDINGS
	X	Civil Rights

Finding(s) Details: