

# Southeast Alabama Youth Services, Inc

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) requires the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

**School Food Authority Name:** Southeast Alabama Youth Services

**Date of Administrative Review (Entrance Conference Date):** October 10,2024

**Date review results were provided to the School Food Authority:** November 14, 2024

**Date review summary was publicly posted:** December 16, 2024

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

### General Program Participation

What Child Nutrition Programs does the SFA participate in?

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
X	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

Does the School Food Authority operate under any Special Provisions?

	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

## Review Findings

Were any findings identified during the review of this School Food Authority?

YES	NO
X	

Please complete the following charts to indicate findings and details.

YES	NO	REVIEW FINDINGS
	X	A. Program Access and Reimbursement
YES	NO	AREAS
	X	Certification and Benefit Issuance
	X	Verification
	X	Meal Counting and Claiming

YES	NO	REVIEW FINDINGS
X		B. Meal Patterns and Nutritional Quality
YES	NO	AREAS
X		Meal Components and Quantities
X		Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

### Finding(s) Details:

1. The SFA did not comply with 7 CFR 210.10 Meal Requirements for School Lunches and 7 CFR 220.8 Meal Requirements for Breakfasts, which mandate that meals provided daily to each age or grade group must include the specified meal components and food quantities outlined in the meal pattern.
2. The SFA did not comply with 7 CFR 210.10(a)(3), which requires schools or school food authorities to maintain production and menu records for the meals they produce. These records must demonstrate how the meals provided contribute to the required food components and quantities for each age or grade group on a daily basis.
3. The SFA did not comply with 7 CFR 210.10(b) and 7 CFR 210.10(e), as some meals served under the Offer Versus Serve (OVS) provision did not include all the required components.

YES	NO	REVIEW FINDINGS
X		C. School Nutrition Environment
YES	NO	AREAS
X		Food Safety
X		Local School Wellness Policy
		Competitive Foods
X		Other

**Finding(s) Details:**

1. The SFA failed to comply with 7 CFR 210.13 which requires the school food authority to develop adequate written food safety program that covers any facility where food is stored, prepared or served.
2. The SFA failed to comply with 7 CFR 210.13(c) that states a school food authority with a food safety program based on the process approach to HACCP must ensure that its program includes standard operating procedures to provide a food safety foundation. The SFA was not following its written plan.
3. The SFA did not comply with 7 CFR 210.31(d-f), which addresses requirements for public involvement and notification, implementation assessments and updates, and recordkeeping related to the local school wellness policy.
4. The SFA failed to comply with 7 CFR 210.12(d)(1) that states to the maximum extent practicable, school food authorities must inform families about the availability of breakfasts for residents. Information about the School Breakfast Program must be distributed just prior to or at the beginning of the school year.
5. The SFA failed to comply with 7 CFR 210.12(d)(2) states school food authorities must cooperate with Summer Food Service Program sponsors to distribute materials to inform families of the availability and location of free Summer Food Service Program meals for residents when school is not in session. with the Buy American Act.
6. The SFA failed to comply with 7CFR 210.8(a)(1) which requires the school food authority to conduct on site reviews of each program under its jurisdiction

YES	NO	REVIEW FINDINGS
X		D. Civil Rights

**Finding(s) Details:**

1. The SFA did not comply with FNS 113-1 (XVII)(B), which requires all FNS nutrition assistance programs, state or local agencies, and their subrecipients to maintain a system for processing discrimination complaints. The SFA must have Civil Rights Complaint procedures in place and ensure that all staff are trained on these procedures.
2. The SFA did not comply with the ALSDE memorandum, which outlines the required procedures for notifying participants about the collection of race and ethnicity data for school meal programs.