

Responses to Vendor Questions | March 2025
[RFP 2025-07](#) | Foundations of Math Assessment

| Question | Response |
|---|---|
| <p>In the "Final RFP" document on page 1, there is a section titled Education and Training Consulting but there is no content in that section - is that missing?</p> | <p>No section titled "Education and Training Consulting" is found on page 1 of RFP 2025-07.</p> |
| <p>#29 in the "Final RFP" document on page 7, it states: "Internet and/or website links will not be accepted in bid responses as a means to supply any requirements stated in this solicitation." That is in direct conflict with the direction to provide online access to a sample item bank.</p> <p>Do you require an online sample item bank, or can bidders include static PDF versions of the sample items?</p> <p>Is it acceptable to provide links to supporting documentation throughout the proposal?</p> | <p>In RFP 2025-07, there is no #29.</p> <p>Provide logins for reviewers to view sample questions from the item bank, as specified in 2.1f on page 7 of RFP 2025-07.</p> <p>It is acceptable to provide links throughout the proposal.</p> |
| <p>In the "0000 RFP" document, Section 3.1, Part IV – Can the state please clarify the meaning of "Vendor shall include the fee structure and pricing for the training sessions/program if applicable or requested."</p> <p>Is the state expecting to contribute funding towards the development activities (e.g., field testing) or operational support (e.g., training sessions/program)?</p> | <p>This statement (Vendor shall include the fee structure and pricing for the training sessions/program if applicable or requested.) refers to the prospective fee for training materials used to prepare for the Foundations of Mathematics Assessment.</p> <p>At this time, it is not known if the state will contribute toward the development activities.</p> |
| <p>Subcontractor Disclosure – Can the state please define what constitutes a subcontractor under this RFP? Is disclosure of subcontractors only required if we are hiring them specifically and only for this contract? For example, if the bidder uses a series of vendors in the normal course of business, does the state require that those vendors be listed in the Subcontractor Disclosure for the proposal?</p> | <p>For RFP 2025-07, a subcontractor would be any organization hired specifically for the work of this contract outside the awarded vendor. Disclosure of subcontractors is required if the execution of work to be performed requires the hiring of subcontractors, as noted on page 10. If the bidder uses a series of vendors in the normal course of business, the ALSDE expects that those vendors will be listed in the Subcontractor Disclosure for the proposal. The awarded vendor is responsible for all work done by the subcontractor, as noted on page 10 of RFP 2025-07.</p> |

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| <p>In the "0000 RFP" document, Section 4.5 (misabeled as a second 4.3) on page 12 - This section does not appear to have any connection with the RFP requirements. Can the State please clarify if this section should be included, and if so, how it relates to the RFP scope and/or state policy?</p> | <p>We apologize for errors in labeling items in RFP 2025-07. The template for RFPs was updated, the Artificial Intelligence (AI) Systems section became standard.</p> <p>If AI is used as part of the proposed solution to RFP 2025-07, a written statement attesting to each part (a-e on page 12) should be included.</p> <p>If AI is not used as part of the proposed solution to RFP 2025-07, please proceed as listed at the bottom of page 12: "If the vendor's software solution does not use, contain or incorporate AI, the proposal shall include a written statement attesting that the software solution does not use, contain, or incorporate any AI."</p> |
| <p>Does the state have any policies or restrictions related to onshore resources?</p> | <p>One restriction related to onshore resources is that the ALSDE blocks all internet traffic that does not originate from a United States-based IP address.</p> |
| <p>1. File size: Does ALSDE have file size limitations on email submissions?</p> | <p>Yes. MaxReceiveSize: 36 MB (37,748,736 bytes)</p> |
| <p>2. Candidate volumes: Can ALSDE provide the estimated volume of Foundations of Mathematics test takers per year?</p> | <p>It is anticipated a number of colleges and universities across the state of Alabama will offer the Foundations of Mathematics assessment. Additionally, some students may take this assessment through alternative certification routes. Since students graduate at various times throughout the year, (spring, summer, fall), it is difficult to provide an estimated number of test takers per year.</p> |

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| 3. Notification: How will the selected vendor be notified (e.g., email, website announcement, etc.)? | The selected vendor will be notified via email. |
| 4. Timeline: What is the approximate date by which the selected vendor will be notified? | RFP 2025-07 will be processed according to established procedures. An approximate date for notification cannot be provided at this time. |
| 5. Internet website links: Solicitation Terms and Conditions page 8, #29 states that "internet and/or website links will not be accepted in bid responses." However, page 7 of the RFP, requirement 2.1.f requests that vendors "provide logins to view sample questions from the item bank." Can ALSDE please clarify how vendors are to direct ALSDE reviewers to the location of the item bank? | <p>In RFP 2025-07, there is no #29.</p> <p>Provide logins for reviewers to view sample questions from the item bank, as specified in 2.1f on page 7 of RFP 2025-07.</p> <p>It is acceptable to provide links throughout the proposal.</p> |
| 6. Item bank access: RFP page 7, requirement 2.1.f asks vendors to "provide logins to view sample questions from the item bank." In order to address both genuine security concerns and ease-of-access concerns related to staging the item bank in a web-based location, would ALSDE be amenable to vendors including the item bank as an appendix to the proposal? If not, would ALSDE be willing to provide valid email addresses for each individual needing access to the item bank for the purposes of review? | Yes, it is permissible to include the item bank as an appendix to the proposal. |