

Jefferson County Board of Education

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

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|--|------------------|
| School Food Authority Name: | Jefferson Co BOE |
| Date of Administrative Review (Entrance Conference Date): | February 6, 2025 |
| Date review results were provided to the School Food Authority: | March 7, 2025 |
| Date review summary was publicly posted: | April 1, 2025 |

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

What Child Nutrition Programs does the SFA participate in? (Select all that apply)

| | |
|---|-----------------------------------|
| X | School Breakfast Program |
| X | National School Lunch Program |
| | Fresh Fruit and Vegetable Program |
| X | Afterschool Snack |
| | Special Milk Program |
| | Seamless Summer Option |

Does the School Food Authority operate under any Special Provisions? (Select all that apply)

| | |
|---|---------------------------------|
| X | Community Eligibility Provision |
| | Special Provision 1 |
| | Special Provision 2 |
| | Special Provision 3 |

Review Findings

Were any findings identified during the review of this School Food Authority?

| YES | NO |
|-----|----|
| X | |

Please complete the following charts to indicate findings and details.

| YES | NO | REVIEW FINDINGS |
|-----|----|--|
| | X | A. Program Access and Reimbursement |
| YES | NO | AREAS |
| | X | Certification and Benefit Issuance |
| | X | Verification |
| | X | Meal Counting and Claiming |

| YES | NO | REVIEW FINDINGS |
|-----|----|---|
| | X | B. Meal Patterns and Nutritional Quality |
| YES | NO | AREAS |
| | X | Meal Components and Quantities |
| | X | Offer versus Serve |
| | X | Dietary Specifications and Nutrient Analysis |

| YES | NO | REVIEW FINDINGS |
|-----|----|--|
| X | | C. School Nutrition Environment |
| YES | NO | AREAS |
| | X | Food Safety |
| | X | Local School Wellness Policy |
| X | | Competitive Foods |
| X | | Other |

Finding(s) Details:

1. The SFA was not in compliance with 7 CFR 210.11(b)(4) that states that exempted fundraisers must not take place more than the frequency specified by the State agency during such periods that schools are in session.
2. The LEA did not have processes and procedures implemented for ensuring compliance with Alabama State Department of Education (ALSDE) and USDA Food and Nutrition Services (FNS) requirements concerning Maintenance of the Nonprofit School Food Service Account, including compliance with allowable costs (7 CFR 210.14/2 CFR 200 Subpart E and ALSDE CNP Financial Management Handbook). Review of financial documentation to ensure CNP funds are properly recording revenues and expenditures resulted in the following discrepancies.
3. Review of the Procurement Plan and selected invitation for bid purchases to ensure CNP goods and services are being properly purchased in accordance with the federal procurement procedures 2 CFR 200 resulted in discrepancies.

| YES | NO | REVIEW FINDINGS |
|-----|----|-----------------|
| | X | D. Civil Rights |