

Russell County Board of Education

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

Section 207 of the Healthy Hunger-Free Kids Act (HHFKA) amended section 22 of the National School Lunch Act (NSLA) (42 U.S.C. 1769c) to require State agencies (SA) to report the final results of the administrative review to the public in an accessible, easily understood manner in accordance with guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State agency to post a summary of the most recent final administrative review results for each School Food Authority (SFA) on the State agency's publicly available website no later than 30 days after the SA provides the final results of the administrative review to the SFA. The SA must also make a copy of the final administrative review report available to the public upon request.

School Food Authority Name: Russell County BOE
Date of Administrative Review (Entrance Conference Date): February 13, 2025
Date review results were provided to the School Food Authority: March 14, 2025
Date review summary was publicly posted: April 24, 2025

The review summary must cover access and reimbursement (including eligibility and certification review results), the SFA's compliance with the meal patterns and the nutritional quality of school meals, the results of the review of the school nutrition environment (including food safety, local school wellness policy, and competitive foods), compliance related to civil rights, and general program participation. At a minimum, this would include the written notification of review findings provided to the SFA's superintendent or equivalent as required at 7 CFR 210.18(i)(3).

General Program Participation

What Child Nutrition Programs does the SFA participate in? (Select all that apply)

X	School Breakfast Program
X	National School Lunch Program
	Fresh Fruit and Vegetable Program
X	Afterschool Snack
	Special Milk Program
	Seamless Summer Option

Does the School Food Authority operate under any Special Provisions? (Select all that apply)

X	Community Eligibility Provision
	Special Provision 1
	Special Provision 2
	Special Provision 3

Review Findings

Were any findings identified during the review of this School Food Authority?

YES	NO
X	

Please complete the following charts to indicate findings and details.

YES	NO	REVIEW FINDINGS
	X	A. Program Access and Reimbursement
YES	NO	AREAS
	X	Certification and Benefit Issuance
	X	Verification
	X	Meal Counting and Claiming

YES	NO	REVIEW FINDINGS
	X	B. Meal Patterns and Nutritional Quality
YES	NO	AREAS
	X	Meal Components and Quantities
	X	Offer versus Serve
	X	Dietary Specifications and Nutrient Analysis

YES	NO	REVIEW FINDINGS
X		C. School Nutrition Environment
YES	NO	AREAS
	X	Food Safety
X		Local School Wellness Policy
	X	Competitive Foods
X		Other

Finding(s) Details:

1. The SFA did not comply with 7 CFR 210.31(d-f), which addresses requirements for public involvement and notification, implementation assessments and updates, and recordkeeping related to the local school wellness policy.
2. The SFA failed to comply with 7CFR 210.8(a)(1) which requires the school food authority to conduct on site reviews of each program under its jurisdiction.
3. The SFA was not in compliance with state and federal regulations for maintaining a written procurement plan as required.

YES	NO	REVIEW FINDINGS
X		D. Civil Rights

Finding(s) Details:

1. The SFA did not comply with FNS 113-1 (XVII)(B), which requires all FNS nutrition assistance programs, state or local agencies, and their subrecipients to maintain a system for processing discrimination complaints. The SFA must have Civil Rights Complaint procedures in place and ensure that all staff are trained on these procedures.