



STATE OF ALABAMA
DEPARTMENT OF EDUCATION

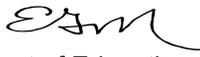


Eric G. Mackey, Ed.D.
State Superintendent of Education

April 23, 2025

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey 
State Superintendent of Education

RE: Assessment Data Review 2024-2025

The annual review of the Alabama Comprehensive Assessment Program (ACAP) data is set to begin with the review of PreACT Secure data, which is currently available in the Alabama State Department of Education (ALSDE) Identity Management (AIM) portal Student Data tile. This annual review takes place in two phases, and districts are required to acknowledge the review of the data for each phase.

Phase I involves a review of results from all ACAP assessments (with the exception of NAEP) as provided to the ALSDE by the testing vendors. These data are made available in the AIM Portal Student Data tile, and the purpose of the review is to allow districts the first look at the results of testing their students and to confirm a score for every student that completed testing in 2024-2025 and did not have their test invalidated. Within this review, note any missing students or issues with SSID numbers. **Once reviewed, submit confirmation of the review through the following link: [ASSESSMENT DATA REVIEW 2024-2025](#).**

Phase II involves a review of assessment results by school, grade, and subgroup only for those assessments that are included in academic achievement and academic growth measures used for federal and state accountability. Those assessments include *ACT with Writing*, *ACAP Summative*, and *ACAP Alternate*, and the data will be available for review in the AIM Assessment Review Portal tile. The purpose of the Phase II review is to provide districts a preview of the participation and proficiency rate data that will be reported to the U.S. Department of Education and posted to the [Alabama Achieves](#) website. **You will confirm your review of the data within the AIM Assessment Review Portal.**

Information specific to each phase of the data review and accompanying deadlines is listed below:

Phase I Data Review—AIM Portal Student Data Tile

Assessment	Data Available	Review Data and Confirm Review by:
<i>PreACT Secure</i>	Currently Available	May 9
<i>ACT WorkKeys</i>	May 12	May 23
<i>ACAP Summative Reading*</i>	May 15	May 29
<i>ACAP Alternate</i>	May 27	June 10
<i>ACAP Summative</i>	June 16	June 30
<i>ACCESS for ELLs Growth</i>	June 20	July 7
<i>ACT with Writing and Growth</i>	July 10	July 17

**NOTE: ACAP Summative Reading scores for Grades 2 and 3 will be available on May 15 within the AIM portal and in the Data Recognition Corporation (DRC) INSIGHT Interactive Reporting. Districts or schools are encouraged to print the Individual Student Reports (ISRs) and Parent Letters available in the DRC INSIGHT Interactive Reporting and disseminate these documents to parents/guardians as soon as possible. As a reminder, the ALSDE approved raising the cut scores for ACAP Summative Reading on October 10, 2024. The new approved scores for spring 2025 are 463 for Grade 2 and 444 for Grade 3.*

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To access the AIM Student Data tile, appropriate district and school staff should be assigned the position of “Student Data Student Assessment” in the Education Directory. Below are step-by-step instructions for accessing the tile and using the application.

Portal information:

To gain access to the AIM portal, please take the following steps:

- Go to the following URL: [AIM Portal](#).
- Log in with your email address and your password.
- Once you are logged in, click on the tile that reads “Student Data.”
- The application will appear.

Using the application:

- Choose an assessment from the drop-down list labeled “Assessments.”
- Choose a School Year from the drop-down list labeled “School Year.”
- Choose a School System from the drop-down list labeled “School System.”
- Choose a School from the drop-down list labeled “School.”
- If you are viewing the *ACT WorkKeys* data, you will have an additional drop-down list labeled “Roll Up Data,” which will have Yes/No choices.
 - No: All tests for students will be displayed regardless of the number of times they took the test.
 - Yes: Data is rolled up by student, and their certificate will be calculated based on their best scores in each of the subject areas regardless of the number of times they tested.
- If you are viewing the *ACT Plus (ACT with Writing)* data, you will have an additional drop-down list labeled “11th Grade Assessment” and “Combined State File,” which will have the following information:
 - 11th Grade Assessment: Only 11th grade students who participated in the spring administration will be displayed.
 - Combined State File: The ACT Combined State File is a list of all ACT history for students who have taken the ACT and will graduate that year.
 - **Note: For the data review, view only the 11th Grade Assessment drop-down list.**
- Below each column header in the grid is a filter box. If you want to filter the grid results, type the appropriate text into the filter box for the appropriate column header (Ex: If you are reviewing *ACT WorkKeys* data and want to see all students who earned a Platinum certificate, type Platinum in the Certificate Level field.) After a second or two, the grid will refresh and the data will be filtered. To remove a filter, simply delete the text in the box, and the grid will return to its original setting.

Phase II Data Review—AIM Assessment Review Portal

Phase II data will be available in the AIM portal under the Assessment Review Portal tile no later than **July 21, 2025**, for you to acknowledge review by **August 1, 2025**. Below are step-by-step instructions for accessing the tile and using the application.

Portal information:

To gain access to the AIM portal, please take the following steps:

- Go to the following URL: [AIM Portal](#).
- Log in with your email address and your password.
- Once you are logged in, click on the tile that reads “Assessment Review Portal.”
- The application will appear.

Using the application:

- Select the assessment and year from the drop-down box and then the school you want to review. Select your district name in the School drop-down box to see results for all your schools combined or "All Schools" to see results for all your schools listed separately.
- Select "Federal Submission" from the Assessment drop-down box to see federal participation rates (all three assessments combined) for all students and all subgroups.
- The default category for the Subpopulation is "All Students," but you can review results for each subgroup one at a time by choosing the subgroup from this drop-down box or "all subpopulations" to produce a report with all subgroups separately.

If you need help logging into the AIM portal, please contact the ALSDE Servicedesk at 334-694-4777 or email at servicedesk@alsde.edu so a ticket can be created.

If you have questions about the data, please contact Mr. Tyler Merrell, Administrator, Student Assessment, at tyler.merrell@alsde.edu or 334-694-4817.

EGM/KP

cc: City and County District Test Coordinators
Mrs. Angela Martin
Mrs. Shanthia Washington

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