



# Seamless Summer Option Review Form

(Each SSO site should be reviewed at least once during operation.)

School Reviewed: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

SSO ADP Lunch: \_\_\_\_\_ SSO ADP Breakfast: \_\_\_\_\_ SSO ADP Snack: \_\_\_\_\_

	Yes	No	N/A
1. Did the SFA advertise the availability and location of free meals at all of its area eligible sites to the community?			
2. Did all advertising materials used contain the required non-discrimination statement?			
3. Is the site operating in accordance with provisions of the approved agreement for: a. Site Type?			
b. Meals Offered?			
c. Meal Service Times?			
4. Were all meals served and claimed for reimbursement only for eligible participants?			
5. Were all required meal components available on every reimbursable meal service line to all participating students? a. Prior to the beginning of meal service?			
b. During the meal service?			
6. Did all observed meals counted for reimbursement contain all of the required components?			
7. For lunch/supper, are the minimum daily requirements of grains/breads, meat/meat alternate, fruits and vegetables met for the age/grade group being served?			
8. For breakfast, are minimum daily requirements of grains/breads, and fruits/vegetables met for the age/grade group being served?			
9. Was fluid milk available in at least the two required varieties throughout the serving period on all meal service lines?			
10. Is Offer vs. Serve properly implemented?			
11. Does each meal service line provide an accurate count at the point of service (or approved alternate)?			
12. If the site is a camp, are meals claimed only for children who have been approved for free/reduced price meals?			
13. Did the site provide a media release and/or promotional material to serviced areas?			

	Yes	No	N/A
14. Is a USDA/FNS approved poster displayed in a prominent place and visible to recipients?			
15. Are Program benefits made available and provided to all children without discrimination on the basis of their race, color, national origin, sex, age, or disability?			
16. Are children with special dietary needs provided program benefits as prescribed by regulations?			
17. Is a food safety program in place?			
18. Does the food safety program follow USDA guidance?			
19. Do observations on the day of review indicate provisions of the food safety program are being implemented?			
20. If the site is a school, is the most recent food safety inspection report posted in a publicly visible location?			
21. Is free potable water available to all students for lunch (in each location where lunches are served during the meal service) and for breakfast (when breakfast is served in the cafeteria)?			

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Food Service Staff Signature

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CNP Director Signature

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Date

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Date