



STATE OF ALABAMA
DEPARTMENT OF EDUCATION



Eric G. Mackey, Ed.D.
State Superintendent of Education

May 7, 2025

MEMORANDUM

TO: City and County Superintendents of Education

FROM: Eric G. Mackey *EGM*
State Superintendent of Education

RE: K-12 Summer 2025 Program Registration, Data Collection, and Reporting

Per the *Alabama Administrative Code*, Regulations Governing Public Schools, Public School Governance, Chapter 290-3-1-.02(6SS), Registration of Summer School, "All public schools conducting a summer school shall file a registration report with the Alabama State Department of Education **no later than the end of the first week of summer school.**"

The superintendent and/or the principal(s) administering summer programming shall be responsible for organizing the program and registering it with the ALSDE. Summer programs are approved by the local school board of education and administered by a certified administrator for each individual school/site where a program is located within a school system. These programs include kindergarten through fifth grade reading and math camps, as well as traditional "summer school" and summer enrichment opportunities at both the elementary (kindergarten through fifth grade) and secondary level (sixth through twelfth grade).

Requirements for summer 2025 program registration, data collection, and reporting include the following:

1. Superintendents or a designated local education agency (LEA) summer program contact must indicate whether in-person or virtual programs are being offered to any K-12 student in summer 2025 through the PowerSchool Student Information Systems (SIS) platform. Materials in the [K-12 Summer Program Registration folder](#) will provide specific guidance for this process. *This information must be submitted no later than the end of the first week of the summer program.*
2. The Office of Extended Learning (OXL) has partnered with the Alabama Reading Initiative (ARI) and the Office of Mathematics Improvement (OMI) to provide a [PowerSchool Analytics & Insights Guidance for K-5 Summer Camps folder](#) with specific guidance for collecting and reporting summer learning camp information. *Interventions for K-5 math and reading camps should be closed at the end of summer camp, and all reporting requirements should be completed by Tuesday, September 16, 2025.*
3. Secondary schools that provide enrichment or remediation programming during the summer for sixth- to twelfth-grade students will also collect and report summer learning program information. Specific guidance for this process is located in the [PowerSchool Analytics & Insights Guidance for 6-12 Summer Programming folder](#). *Interventions for secondary summer programs should be closed at the end of the programs.*

Questions may be directed to Mr. Jeff Norris, Education Specialist, Office of Extended Learning, by telephone at 334-694-4927 or by email at jeff.norris@alsde.edu.

EGM/MS/JN

cc: Curriculum and Instruction Directors
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