

Site Application Checklist:

(Use this checklist to upload all necessary documents in the LINQ online application)

- The required documents for each site vary based on the site type.
- The information provided in the online application will determine the specific documents needed for each site.

Site Name:

Date:

- *Allocation Plan, if applicable
- *Approved Waivers, if applicable
- *Business Licenses, if applicable
- Ethnic and Racial Data – returning sites use last year’s information from the onsite review form. New sites may use census data.
- Miscellaneous
 - 1.Fire Inspection Report or letter from the Fire Department (new sites only)
 - 2.Food Permit or Letter from Health Department
 - 3.Most recent Health Inspection Report
- Permanent Agreement for Unaffiliated Sites - if applicable
- Pre-Approval Site Visit Form (SFSP-16) – if applicable (problem sites, new sites, & sites new to rural non-congregate only)
- Proof of Eligibility – if not using school data
- Receipt of Appeal Procedures (For unaffiliated sites), if applicable
- Site Licenses (DHR or US DoD), if applicable