

**Alabama State Department of Education
Child Nutrition Programs
School Nutrition Programs**

Serving as a CNP Director in More than One School Food Authority

An individual may serve as the Child Nutrition Program (CNP) director at more than one school food authority (SFA). Each SFA holds ultimate administrative and financial responsibility for operating the U.S. Department of Agriculture (USDA) nutrition programs in compliance with all federal and state requirements. SFAs sharing a CNP director must have a formal agreement to do so. The agreement must be on file with the Alabama State Department of Education (ALSDE).

SFA Responsibilities

Each SFA is responsible for ensuring:

1. The CNP director is able to adequately perform assigned duties, including oversight of the meal service(s), financial management, procurement, food safety, training, and compliance for the SFAs.
2. The CNP director meets federal and Alabama hiring standards which vary based on student enrollment.
3. The CNP director meets federal and Alabama requirements for continuing education and training.
4. The CNP director meets Alabama certification requirements which vary based on student enrollment.

Formal Agreement

The SFAs that wish to employ the same CNP director must have a formal agreement to do so.

1. The agreement must specify the days and times the individual is expected to be physically present at each SFA.
2. The agreement must address the appropriate allocation of salary, benefits, and any other related costs to ensure no cost is paid by both SFAs.
3. The agreement must be signed by the highest-ranking official of each local education agency (LEA). This is typically the superintendent.
4. The signed agreement must be sent to the ALSDE School Nutrition Programs administrator before the CNP director starts to work for more than one SFA.

Policy Approved: 10-2-2026

Appendix: Link to Resources

School Nutrition Program Professional Standards

7 CFR 210.30

[7 CFR 210.30](#)

Professional Standards for School Nutrition Professionals

[Professional Standards for School Nutrition Professionals | Food and Nutrition Administration](#)

School-Based Child Nutrition Program Personnel

Alabama Administrative Code Rule 290-080-030-.05

[Alabama Administrative Code](#)

Continuous Training Requirements

Alabama Administrative Code Rule 290-080-030-.06

[Alabama Administrative Code](#)